

MINNESOTA WOMEN
OF TODAY 2025-2026
PLAN OF ACTION



CREATING RIPPLES

MINNESOTA WOMEN OF TODAY
2025-2026

SERVICE ~ GROWTH ~ FELLOWSHIP



Mission Statement for Minnesota Women of Today

The mission of the Minnesota Women of Today is to help women improve their own lives and the lives of the people in the communities around them. This organization shall be a place in which young women are actively encouraged to become involved and hold positions of leadership. The organization shall provide opportunities for all members:

To contribute to their communities by raising funds for worthy causes and by providing services or education to benefit community members.

To develop and to foster skills and talents related to becoming successful individuals, interacting well with other people, and becoming capable leaders.

To develop friendships and to find personal support within the organization.

Position Statement for Minnesota Women of Today

The Minnesota Women of Today (MNWT), as stated in our bylaws, supports the efforts of women over the age of 18 in improving their lives of people around them; encourages young women to become involved and hold positions of leadership; and provides opportunities for all members in the areas of community service, growth and fellowship.

The MNWT bylaws include a requirement to have a minimum of 10 members to be a chapter in good standing. To keep the organization viable, it is necessary to increase the base number of members. New members bring in fresh ideas and enthusiasm and create revitalizing dynamics in a chapter. This policy strongly encourages our membership to maintain our mission and support our growth of our organization in the following ways:

To fulfill the organizational mission of leadership opportunities for young women. Leadership training and involvement for all members is one quality that makes the Women of Today unique among other organizations.

To encourage all chapters and members to become a vital part of their communities. Engagement in community service activities and development of friendships through socials, networking, and membership events play a major role in strengthening our organization for the future.

Environmental Sustainability Statement for Minnesota Women of Today

The Minnesota Women of Today organization is committed to preserving our environment by minimizing the impact of its activities on earth. There are four (4) key components to this policy; 1) Minimize waste by evaluating operations and ensuring they are done as efficiently as possible; 2) Actively promote recycling both internally and amongst local chapters; 3) Use environmentally friendly materials in meetings and business practices, as well support and encourage local chapters to do the same whenever feasible; 4) Continuously look for innovative and new ways to reduce our impact on the environment in regards to meetings, events, service projects and conventions.



Minnesota Women of Today 2025-2026 Plan of Action

Compiled by: Jeny Ohr
Distributed: August, 2025

A special thank you to the following chapters and individuals who recognize the importance of this valuable resource and who have contributed towards its completion:

- Tevyan Sorenson, MNWT Chairman of the Board
- Sauk Rapids chapter
- Maple Grove chapter
- Morris chapter
- Shirley Viesselman, MNWT State President
- Duluth chapter
- Champlin chapter
- Burnsville chapter
- St. Michael/Albertville chapter
- Albany chapter
- Coon Rapids chapter
- Jeny Ohr, MNWT State Secretary
- Monticello chapter

I encourage all chapters and districts to use the 2025–2026 Plan of Action as a valuable resource throughout the year. This comprehensive guide includes important information on orientations, officer and new member installations, committees, the official programming areas definitions, the Foundation, Key Women, the 2025–2026 state calendar, Executive Council contact details, and the state budget.

A heartfelt thank you to everyone who contributed to the completion of this Plan of Action, whether you helped navigate new guidelines, tracked down details, or simply submitted your information on time. Your efforts made this process smoother and are truly appreciated.

Please take full advantage of the resources provided within these pages, and join President Shirley Viesselman and her team as they continue "Creating Ripples" across the Minnesota Women of Today.

Jeny Ohr
State Secretary

Table of Contents

State President's Letter	1
2025-2026 MNWT Executive Council Directory	2
USWT National Staff Roster	3
2025-2026 State Budget	4
State Calendar 2025-2026	8
State Map of Districts and Chapters	12
State Organization	13
State Programming Emphasis Months	16
Glossary of Terms	17
State Committees	24
State Resources	25
MNWT Foundation	26
New Member Orientation	27
Membership Installation Ceremonies	30
Officer Installation Ceremony	31
Key Woman Award	34
Key Woman Recipients	35
Past State Presidents	38
Minnesota US Jaycee Women Congresswomen	41
Minnesota United States Women of Today Ambassadors	41

Note – For the following information, see the MNWT website:

Item	Webpage
Individual Position Plans of Action	Staff Pages- Members Homepage dropdown, then State Leadership dropdown- then under each individual position
Committee Plans of Action	Committee Pages- Members Homepage dropdown, then Committees dropdown-then under individual committee (FDC, MMC)
Information on Extending a New Chapter	Extensions Director Page
SPM Bidding Process	Training Page
Manual Review Schedule	Future Directions Page
Strategic Plan	
State Organizational History	Our History Page- under the About MNWT dropdown
National Organizational History	
Bylaws	State Publications Page
Policies	



Shirley Viesselman
MNWT State President 2025-2026
1015 Jefferson St SE
Hutchinson MN 55350
320.298.5162
president@mnwt.org

Dear Minnesota Women of Today members,

I am truly honored and excited for the opportunity to serve as your 76th President of the Minnesota Women of Today. I look forward to collaborating with you and our chapters as we work together to make a difference in our communities, strengthen friendships, and grow our membership by creating positive ripples across Minnesota.

The staff and I are focused on creating a positive community where we lift each other up and work together to make not only a difference in our communities but also in the lives of one another. We want to continue engaging our members and encouraging chapters to mix things up, while having fun and creating new growth opportunities.

We will also work to educate members on the importance of participating in our five programming areas, including working with chapters to make connections in their communities, inspiring one another, promoting health and wellness, and collaborating with our youth and the REACH program. Together, we can create positive ripples in each area.

Most importantly, you are what all of this is for, and why we choose to make this commitment. I, along with my staff, look forward to getting started on this journey and sharing our passion with you as we create positive ripples.

I love Random Acts of Kindness and believe that no act of kindness (or sparkle) is too small. The gift of kindness may start as a small ripple that, over time, can turn into a tidal wave affecting the lives of many. Think about this... we can create positive ripples across this organization by offering a kind word, encouraging a member, or a simple smile, because whoever receives it passes it on to someone else, who then passes it on to someone else...

Just as one drop of water creates countless ripples... so does one gesture of kindness or love change the lives of countless people.

Thank you for having the confidence in me to work with you this year. Please feel free to contact me directly at the email or phone number listed above.

Sincerely,

Shirley

Shirley Viesselman

State President 2025-26

2025 – 2026 MNWT

Executive Council Directory

Staff			
Position	Name	Cell Phone	MNWT Position email
President	Shirley Viesselman	320-298-5162	president@mnwt.org
Administrative Vice President	Michelle Cloutier	612-810-9546	avp@mnwt.org
Membership Vice President	Andrea Schue	808-292-5482	mvp@mnwt.org
Chapter Management Vice President	Connie Fink	763-647-9916	cmvp@mnwt.org
Extensions Director	Glorie Balfanz	763-218-2152	extensions@mnwt.org
Programming Vice President	Sue Sangren	507-236-0402	pvp@mnwt.org
Marketing Vice President	Maggie Holmberg	320-291-3735	mkvp@mnwt.org
Financial Vice President	Sharon Scholl	320-761-1188	fvp@mnwt.org
Secretary	Jeny Ohr	651-235-4537	secretary@mnwt.org
Parliamentarian	Liz Weigel	815-276-6145	parli@mnwt.org
Chairmen of the Board	Tevyan Sorensen	214-215-5864	cob@mnwt.org
Presidential Assistant	Deb Froemming	320-583-4876	pa@mnwt.org
Executive Director	Tanya Rothstein	320-845-2250	csc@mnwt.org
Chapter Service Center (CSC) Hours: Monday 2:00 pm-6:00 pm; Wednesday 3:00 pm-7:00 pm; Friday 8:00 am-12:00 pm.			
Mailing Address for CSC: PO Box 216, Albany, MN 56307			
District Directors			
District 2 Director	Anna Severson	218-626-5757	dd02@mnwt.org
District 3 Director	Karen Peterson	651-707-2084	dd03@mnwt.org
District 4 Director	Shellie Lemmerman	320-287-2587	dd04@mnwt.org
District 5 Director	Sandy Galarnealut-Trossen	320-224-4229	dd05@mnwt.org
District 6 Director	Jessalyn Hegland	612-876-1549	dd06@mnwt.org
District 7 Director	Jean Wayne	612-419-2573	dd07@mnwt.org
District 8 Director	Brandy Mausbach	507-360-3125	dd08@mnwt.org
District 9 Director	Lisa Sackreiter	507-951-9464	dd09@mnwt.org
State Program Managers			
Community Connections SPM	Tami Borgen	218-242-3533	cc@mnwt.org
Living and Learning SPM	Carolyn Fortier	218-242-5105	ll@mnwt.org
Priority Area SPM	Anita Smoley	320-290-0351	priority-area@mnwt.org
Women's Wellness SPM	Virginia Haberman	763-772-4406	ww@mnwt.org
Youth of Today SPM	Sarah Midas	320-241-9040	yt@mnwt.org



USWT National Staff Roster 2025-2026

<p>President Mary Hansen 315 Waite Ave S #109 Waite Park MN 56387 320-492-8379 president@uswomenoftoday.org uswt2526presmary@gmail.com</p>	<p>Membership Vice President Shellie Haun 841 Sage Circle Lincoln NE 68520 402-304-4273 mvp@uswomenoftoday.org</p>	<p>Programming Vice President Shellie Matthes 3675 St Regis Drive White Bear Lake MN 55110 612-749-9538 cell 651-340-7165 home pvp@uswomenoftoday.org</p>
<p>Secretary Aimee Kaiser 1210 Sixth Street Pawnee, IL 62558 217-299-0030 secretary@uswomenoftoday.org</p>	<p>Extensions Director Cathy Snyder 37305 110th Ave St Joseph MN 56374 320-224-5722 extensions@uswomenoftoday.org</p>	<p>Wellness & Personal Development Program Manager Dr Sammi Mongold-Cabral 1849 South Power Rd #1246 Mesa AZ 85206 420-845-7641 wpd@uswomenoftoday.org</p>
<p>Treasurer Dawn Nissen 520 E 3rd St Spencer IA 51301 319-270-2770 treasurer@uswomenoftoday.org</p>	<p>Public Relations Director Alexandra Staley 93 Hier Street Morgan, MN 56266 507-430-9379 pr@uswomenoftoday.org</p>	<p>Domestic Violence Awareness Program Manager Vicki Jo Donbaugh 525 Hammond Rd York PA 17406-2320 717-873-2056 dva@uswomenoftoday.org</p>
<p>Parliamentarian Daniel Kaiser 1210 Sixth Street Pawnee, IL 62558 217-299-0030 parli@uswomenoftoday.org</p>	<p>Presidential Assistant Cindy Umland 400 River Ave S #211 Sauk Rapids MN 56379 320-291-5753 pa@uswomenoftoday.org</p>	<p>Presidential Assistant Lisa Hahn 604 4th Avenue NE Sartell MN 56377 320-293-2186 pa@uswomenoftoday.org</p>
<p>Chairman of the Board Jane Hanson 31078 790th Avenue Madelia MN 56062 507-317-0951 cob@uswomenoftoday.org</p>		<p>Webmaster Daniel Kaiser 1210 Sixth Street Pawnee, IL 62558 217-299-0030 webmaster@uswomenoftoday.org</p>

MINNESOTA WOMEN OF TODAY
Proposed Budget Overview - June 2025 through May 2026

<u>Income</u>		<u>Income - continued</u>	
40 SALES		45 CONVENTIONS	
402 STATE STORE SALES TAXABLE	3,000.00	453 FALL STATE	
403 STATE STORE SALES NON-TAXABLE	100.00	454 WINTER STATE	11,500.00
404 STATE STORE GIFT CERT (NON-TX)	100.00	455 MNJOTS	6,000.00
Total 40 SALES	<u>3,200.00</u>	456 LOTS	2,000.00
		457 MID YEAR EXEC	1,000.00
42 WAYS & MEANS		4581 PRES/SD RETREAT	600.00
420 W & M DONATIONS	4,000.00	4583 MARCH PLANNING	500.00
Total 42 WAYS & MEANS	<u>4,000.00</u>	4584 ANNUAL CONVENTION	100.00
		Total 45 CONVENTIONS	<u>21,700.00</u>
422 FINANCE COMMITTEE		47 NEWSLET	
4221 FINANCE COMMITTEE FUNDRAISER	4,000.00	471 PERSONAL MESSAGES	100.00
Total 422 FINANCE COMMITTEE	<u>4,000.00</u>	473 NEWSLET RETURNS	15.00
		Total 47 NEWSLET	<u>115.00</u>
43 MEMBERSHIP DUES		48 INSURANCE-CHAP LIABILITY	<u>12,000.00</u>
431 STATE DUES	42,750.00	480 OTHER INCOME	
432 NATIONAL DUES	4,750.00	4801 NAMETAGS (also ref w/569.5)	400.00
Total 43 MEMBERSHIP DUES	<u>47,540.00</u>	481 MISCELLANEOUS INCOME	600.00
		482 MEMBERSHIP LATE FEE	100.00
433 CHARTER FEE & EXTENSION	<u>40.00</u>	4821 ANNUAL REGISTRATION LATE FEE	100.00
		4822 990 LATE FEE	100.00
44 PROGRAMMING		4823 INTEREST	700.00
444 PERSONAL ENRICHMENT	150.00	4825 TWINS GAME (IO)	-
4441 PE VIDEOS	100.00	Total 480 OTHER INCOME	<u>2,000.00</u>
445 COMMUNITY CONNECTIONS AWARDS	60.00	483 DONATIONS	
4492 O/S YOUNG ADULT	200.00	483.1 POA - DONATIONS	450.00
4494 PERSON WITH DETERMINATION	100.00	Total 483 DONATIONS	<u>450.00</u>
4495 WOMEN WHO IMPACT	100.00		
Total 44 PROGRAMMING	<u>710.00</u>		

MINNESOTA WOMEN OF TODAY
Proposed Budget Overview - June 2025 through May 2026

Income - continued		Expenses	
490 MARKETING		50 NATL DUES	4,750.00
490.2 MARKETING PROJECT FAIR	200.00	502 CHARTER & EXTENSIONS	
490.4 MARKETING PROMOTIONS	300.00	502.1 CHARTER & EXTENSION EXP	40.00
Total 490 MARKETING	500.00	Total 502 CHARTER & EXTENSIONS	40.00
495 NATIONAL CONV FUNDRAISING		503 MEMBERSHIP PROGRAMS	
4951 ONTO	2,500.00	503.1 NEW MEMBER PACKETS	300.00
Total 495 NATIONAL CONV FUNDRAISING	2,500.00	503.3 MEMBERSHIP PROGAMS	75.00
497 OTHER		Total 503 MEMBERSHIP PROGRAMS	375.00
4974 EXEC COUNCIL SHIRTS (IO)		51 COST OF SALES	
4975 STATE PRESIDENT GIFT (IO)		5101 STATE STORE COST	2,500.00
Total 497 OTHER	-	Total 51 COST OF SALES	2,500.00
Total Income	98,755.00	516 STATE STORE MANAGER	
		5161 STATE STORE MGR-MILEAGE	50.00
		5162 STATE STORE MGR-REGISTRATION	350.00
		Total 516 STATE STORE MANAGER	400.00
		5241 FINANCE COMMITTEE FUNDRAISER	200.00
		53 CHPTR SVC CTR	
		531 PAYROLL	
		531.1 PAYROLL EXPENSE	18,500.00
		531.2 UNEMPLOYMENT-MN/FUTA	100.00
		531.4 FICA/MEDIC MATCH	1,500.00
		531.5 WORKERS COMPENSATION	200.00
		Total 531 PAYROLL	20,300.00

MINNESOTA WOMEN OF TODAY
Proposed Budget Overview - June 2025 through May 2026

Expenses - continued

532 CHPTR SVC CTR EXP	
5311 TRAINING-EXEC. DIRECTOR	500.00
535 GEN OFF SUPPLIES/MISC	200.00
536 MILEAGE - CSC	125.00
537 MILEAGE - CONVENTIONS	125.00
538 OFFICE EQUIPMENT MAINT	600.00
5381 OFFICE EQUIPMENT PURCHASE	150.00
5383 EQUIPMENT LEASE	1,750.00
539 EXEC COUNCIL EQUIP/MAINT	400.00
5391 PHONE, INTERNET, CLOUD HSTG	1,000.00
5393 POSTAGE - CSC	1,300.00
5394 RENT - CSC	4,800.00
Total 532 CHPTR SVC CTR EXP	10,950.00
Total 53 CHPTR SVC CTR	31,250.00
5397 GEN LIABILITY INSURANCE	12,000.00
5399 WEBSITE	
5399.1 WEBMASTER SERVICES	1,500.00
5399.2 WEBTEAM CONVENTIONS	350.00
5399.3 WEBSITE EXP - DOMAIN	500.00
5399.5 WEBSITE TECHNOLOGY	1,000.00
Total 5399 WEBSITE	3,350.00
54 AWARDS	
541 PRES TRIMESTER AWARDS	1,500.00
542 YEAR END AWARDS	500.00
543 EXEC COUNCIL YEAR END GIFT	200.00
544 MEMBERSHIP INCENTIVES	500.00
Total 54 AWARDS	2,700.00

Expenses - continued

546 EXTENSION EXPENSES	
5462 EXTENSION INCENTIVES	150.00
Total 546 EXTENSION EXPENSES	150.00
547 PROG/AWARDS	
5474 PE VIDEOS	20.00
5476 PERSONAL ENRICHMENT	65.00
5481 O/S YOUNG ADULT	100.00
5482 PERSON WITH DETERMINATION	200.00
5484 WOMEN WHO IMPACT	100.00
5486 FIRST TIMERS	30.00
Total 547 PROG/AWARDS	515.00
55 NEWSLET EXP	
551 NEWSLET PRINTING	1,500.00
552 NEWSLET POSTAGE	1,200.00
553 NEWSLET RETURNS	15.00
556 NEWSLET - EDITOR CONV REGIS	350.00
Total 55 NEWSLET EXP	3,065.00
56 CONVENTION	
560 CONVENTION GUESTS	120.00
561 ANNUAL	-
563 FALL STATE	-
564 WINTER STATE	10,000.00
565 MNJOTS	6,000.00
566 LOTS	900.00
567 MID YEAR EXEC	825.00
5671 PRES/SDEL RETREAT	400.00
5672 MARCH PLANNING	200.00
5675 CONVENTION STIPEND	1,400.00
5676 CONVENTION STIPEND ACCOUNTANT	350.00
Total 56 CONVENTION	20,195.00

MINNESOTA WOMEN OF TODAY
Proposed Budget Overview - June 2025 through May 2026

Expenses - continued

569 OFFICER EXPENSE	
569.01 INCENTIVES/SUPPLIES	5,450.00
569.04 MILEAGE EXPENSE	5,225.00
Total 569 OFFICER EXPENSE	<u>10,675.00</u>
5692 MISC. COUNCIL	
569.5 NAMETAGS - EXEC COUNCIL	400.00
569.6 PAST PRESIDENT EXPENSE	150.00
Total 5692 MISC. COUNCIL	<u>550.00</u>
58 MEETINGS	
580 FUTURE DIRECTIONS CHAIR - REG	350.00
582 MILEAGE- FOUNDATION VISITS	10.00
5842 MEMB MGMT COMM - REG	350.00
5889 MARKETING COMM - OTHER EXP	100.00
Total 58 MEETINGS	<u>810.00</u>
586 OTHER EXPENSES	
5861 MISCELLANEOUS EXPENSE	25.00
5862 BAD DEBTS	-
5863 BANK-SQUARE-PAYPAL FEES	100.00
5864 BONDING	169.00
5866 LEGAL COSTS	50.00
5867 TWINS GAME EXPENSE	-
5868 FIRST TIMERS	350.00
5892 Voided Checks (memo only)	
Total 586 OTHER EXPENSES	<u>694.00</u>
588 PAPER & PRINTING	
587 PAPER/PRINTING/STATIONERY	500.00
5881 PLAN OF ACTION PRtg & PSG	300.00
Total 588 PAPER & PRINTING	<u>800.00</u>

Expenses - continued

59 NATIONAL	
591 USWT CONVENTION EXPENSE	1,750.00
594 ONTO	750.00
595 US AMBASSADOR (I/O)	100.00
596 NATIONAL SPEAKER FUND	150.00
Total 59 NATIONAL	<u>2,750.00</u>
60 EXPENSES - OTHER	
601 DEPRECIATION/OFFICE EQUIP	285.00
Total 60 EXPENSES - OTHER	<u>285.00</u>
Total Expenses	<u>98,054.00</u>
Net Operating Income	<u>701.00</u>

MINNESOTA WOMEN OF TODAY STATEWIDE CALENDAR 2024 - 2025	
Jun-2025	Emphasis: Chapter Management (MN); Wellness & Personal Development (US); Public Relations(US); STEP (US)
13-14	USWT National Convention
24	MNWT Trimester Webinar Night
30	Chapter President reports due to DD
30	NMAs due IN HAND to Chapter Service Center
Jul-2025	Emphasis: Community Connections-True Friends (MN); Public Relations (MN); Extensions (US); Membership (US)
1	USWT Founder's Day
8	MNWT Orientation Zoom
15	Early Bird Renewals due POSTMARKED to Chapter Service Center
15	Chapter President Fast Start due to DD
15	Secretary Fast Start due to State Secretary
15	Treasurer Fast Start due to Financial Vice President
15	Membership VP Fast Start due to MVP
15	LPM Fast Starts due to SPM and DD
15	Programming VP Fast Start due to PVP
15	State Delegate Fast Start due to AVP
16-22	MNWT Membership Week
26	State Committee Meetings (MMC, Marketing, Future Directions)
31	Chapter President reports due to DD
31	NMAs due IN HAND to Chapter Service Center
Aug-2025	Emphasis: Ways & Means (MN); Youth of Today (MN); Public Relations (US); Domestic Violence Awareness (US)
1	Key Woman nominations for Fall State due to Key Woman President
1	Cheryl L. Anderson scholarship applications due to MNWT Foundation
2	President/State Delegate Retreat
3	USWT Friendship Day
5	National Night Out
14	Finance Committee Meeting
15	All Renewals due POSTMARKED to Chapter Service Center
16	Foundation Meeting in Jordan
17-23	Kids Week
25	1st Trimester Close Out
31	Chapter President monthly reports due to DD
31	State Delegate Reports due to AVP
31	NMAs due IN HAND to Chapter Service Center
31	Founder's Day Participation Forms due to PR Coordinator
31	L&L and US WPD Certifications due to Living & Learning SPM
31	STEP Certifications due to CMVP
31	End 1st Trimester

MINNESOTA WOMEN OF TODAY STATEWIDE CALENDAR 2024 - 2025	
Sep-2025	Emphasis: Community Connections (MN); Women of Today Week (MN); Membership (MN); Public Relations (MN/US); USWT Foundation (US); Wellness & Personal Development (US)
1	State of MN Annual Registration due to Sec. of State's Office
1	990N filing due to IRS (first deadline, \$10 late fee assessed)
2	Project of the Trimester due to SPMs
2	Outstanding Program Manager nominations due to SPMs
2	1st Trimester Programming Reports due to PVP
2	Presidential Pin and Medallion Nominations due to State President
2	1st Trimester Success due to Success Coordinator (postmarked or emailed)
7	NEWSLET articles for Post Fall State Issue due to Newslet Editor
19-20	Fall State Convention
21-27	Women of Today Week
29	NEWSLET Personals due to Newslet Editor
30	Chapter President monthly reports due to DD
30	NMAs due IN HAND to Chapter Service Center
Oct-2025	Emphasis: Success (MN); MNWT Foundation (MN); Buckets of Sunshine (US); Extensions (US); Domestic Violence Awareness (US)
1	990N filing due to IRS (\$40 late fee assessed)
3-4	USWT National Mid-Year Convention
8	State Policy and Bylaw Review
22	MNWT Trimester Webinar Night
25	Make a Difference Day
31	Chapter President monthly reports due to DD
31	NMAs due IN HAND to Chapter Service Center
Nov-2025	Emphasis: Women's Wellness (MN); Parliamentarian (US)
1	Women Who Impact, Outstanding Young Adult and Person with Determination nominations due EMAILED to Awards Committee Chair
5-11	MNWT Membership Week
12	MNWT Orientation Zoom
13	MNWT Foundation meeting Zoom
15	Early Bird Renewals due POSTMARKED to Chapter Service Center
15	State Committee Meetings (MMC, Marketing, Future Directions)
16	Mid-Year Exec Council Mtg
30	Chapter President monthly reports due to DD
30	NMAs due IN HAND to Chapter Service Center
Dec-2025	Emphasis: Membership (MN/US); Community Connections (US)
1	Chapter Grant applications due to MNWT Foundation Chair
1	Key Woman nominations for Winter State due to Key Woman President
15	All Renewals due POSTMARKED to Chapter Service Center
29	2nd Trimester Close Out
31	State Delegate Reports due to AVP

MINNESOTA WOMEN OF TODAY STATEWIDE CALENDAR 2024 - 2025	
Dec-2025 Cont'd	Emphasis: Membership (MN/US); Community Connections (US)
31	NMAs due IN HAND to CSC
31	Chapter President monthly reports due to DD
31	L&L and US WPD Certifications due to Living & Learning SPM
31	STEP Certifications due to CMVP
31	End 2nd Trimester
Jan-2026	Emphasis: Living and Learning (MN); Wellness & Personal Development (US)
2	Outstanding Program Manager nominations for 2nd Trimester due to PVP
2	Project of the Trimester nominations due to SPM
2	2nd Trimester Programming Reports due to PVP
2	Presidential Pin and Medallion Nominations due to State President
2	Bidding SPM Plan of Action due to PVP
4	NEWSLET articles due for Post Winter State Issue to Newslet Editor
4	ONTO Flower Orders due to COB for Winter State
7	Mid-Year Budget Review
7	2nd Trimester Success due to Success Coordinator (postmarked or emailed)
8	Finance Committee Meeting
10	MNWT Foundation meeting (Time/place TBD)
23-24	Winter State Convention
23-24	Cheryl L. Anderson Art Auction
25	NEWSLET Personals due to Newslet Editor for Post Winter State Issue
31	Chapter President monthly reports due to DD
31	NMAs due IN HAND to Chapter Service Center
Feb-2025	Emphasis: Priority Area (MN); NEWSLET (MN); Extensions (MN/US); Domestic Violence Awareness (US)
5	MN State Sales Tax due to MN Dept of Revenue
12	Membership Zoom Celebrate Retention
15	March Planning Recommendations due to COB
17	Random Act of Kindness Day
18-24	MNWT Membership Week
26	MNWT Trimester Webinar Night
28	Chapter President monthly reports due to DD
28	NMAs due IN HAND to Chapter Service Center
Mar-2026	Emphasis: STEP (MN); Membership (MN/US); USWT Foundation (US)
2	Presidential Pin and Medallion Nominations for Area Meetings due to State President
5	NEWSLET articles/personals due to Editor for elections issue
7	March Planning
8	State Committee Meetings (MMC, Marketing, Future Directions)
12	Finance Committee Meeting
12	MNWT Orientation Zoom 7:00pm
15	Early Bird Renewals due POSTMARKED to Chapter Service Center

MINNESOTA WOMEN OF TODAY STATEWIDE CALENDAR 2024 - 2025	
Mar-2029 Cont'd	Emphasis: STEP (MN); Membership (MN/US); USWT Foundation (US)
21	Region 1 Meeting - Bemidji
28	Region 2 Meeting - St. Peter
31	Chapter President monthly reports due to DD
31	NMAs due IN HAND to Chapter Service Center
Apr-2026	Emphasis: Volunteer Recognition/Public Relations (US); Outstanding Achievement in Programming (US)
1	Key Woman nominations for Annual due to Key Woman President
6	President Year End Gift Chapter/District donations due to PA
6	Chapter, District, SPM, and Staff photos due EMAILED to PA
15	All Renewals due POSTMARKED to Chapter Service Center
15	Community Connections Award Nominations due to Community Connections SPM
18	MNWT Foundation Meeting (Time/place TBD)
19-25	National Volunteer Week
25	LOTS
28-30	Virtual LOTS
27	3rd Trimester and Year-end Close Out
30	L&L and US WPD Certifications due to Living & Learning SPM
30	STEP Certifications due to CMVP
30	Chapter President monthly reports due to DD
30	NMAs due IN HAND to Chapter Service Center
30	End of 3rd Trimester
May-2026	Emphasis: Website (US); Parliamentarian (US); Community Connections (US)
1	All US Certifications due to USWT
1	Outstanding Achievement in Programming due to USWT Programming VP
2	President Pin and Medallion Nominations due to State President
2	3rd Trimester Programming Report due to PVP
2	Project of the Trimester nominations due to SPMs
2	Outstanding Program Manager nominations due to SPMs
2	3rd Trimester Success due to Success Coordinator (postmarked or emailed)
2	NEWSLET Articles for Post Annual Convention Issue due to Newsletter Editor
15	MNWT Foundation Meeting (Primary Body following Exec Council meeting)
15-17	Annual Convention
18	NEWSLET Personals due to Newsletter Editor for Post Annual Issue
20	Budget Review
21	Finance Committee Meeting
31	NMAs due IN HAND to Chapter Service Center
Jun-2026	Emphasis: Chapter Management (MN); Wellness & Personal Development (US); Public Relations(US); STEP (US)
5-7	MNJOTS
12-13	USWT National Year End Convention
23	MNWT Trimester Webinar Night

Minnesota Women of Today State Map

Region 1: Area 1 (District 2 & 3) and Area 2 (District 4 & 5)

Region 2: Area 3 (District 6 & 7) and Area 4 (District 8 & 9)



State Organization

Ever wondered what makes up the state organization? The state organization is YOU and all the other members like you! The Minnesota Women of Today is made up of chapters all over the state, with members just like you. The chapters are all configurations and sizes, but they are all bound together with a common goal: **to leave the world a better place!**

When the local chapter plays an active role within the state organization, we become strong. If chapters choose not to become active, we are weakened. One good way to become active in the state organization is to get to know the state executive council and to use them to offer the best opportunities for your chapter.

Other good ways to become familiar with the workings of our state organization include attending state meetings where your ideas can be expressed and where you can exercise your right to vote; reading and becoming familiar with the state plan of action, bylaws and policies; and sharing information about the programming areas with your local chapter.

As you familiarize yourself with the workings of our state organization, and as you get to know the people on the executive council, remember to let them help you to serve your communities, your chapter and your members better. They are willing to help -- all you need to do is ASK!

Communication Cycle

Communication Is the Key! Listed below is the communication cycle used by the organization to effectively serve your chapter. Information within our organization moves in two directions: from local to district to state, and from state to district to local. Each of the steps in between is important and needed!

Chapter Status Information	Programming Information
Local Chapter President & State Delegate	Local Chapter Local Program Manager
District Director	State Program Manager
State Administrative Vice President	State Programming Vice President
State President	State President

Executive Council Structure

The executive council of the Minnesota Women of Today has the same purpose as the local chapter's board of directors. The council meets prior to each state meeting and may take action on policies, make recommendations, and discuss items of importance to all levels of the organization. The executive council consists of the following:

State Staff

- **State President** - elected each May; presides at meetings of this corporation; supervises activities undertaken by this corporation; is an ex officio member of all committees.
- **Administrative Vice President (AVP)** - appointed position; supervises district directors and serves as a liaison for the state delegates; serves on Future Directions committee and chairs the Success System Appeals Committee.
- **Membership Vice President (MVP)** - appointed position; is the administrator of membership and state's growth plan; and serves on the Membership Management Committee.
- **Chapter Management Vice President (CMVP)** - appointed position; is in charge of TLC chapters; promotes the use of chapter management tools; coordinates LOTS; supervises the Success Coordinator; and serves on the Membership Management Committee.

- **Programming Vice President (PVP)** - appointed position; is administrator of all state programming areas; supervises five (5) state program managers; is liaison between MNWT and foundations; serves on the Future Directions committees and as an ex-officio member of the Finance committee.
- **Marketing Vice President (MKVP)** - helps with managing state marketing and supports local marketing efforts; chairs the Marketing committee; supervises Public Relations assistant and the NEWSLET Editor; member of the Web Team, serves on Future Directions committee, and an ex-officio member of Membership Management and Finance Committees.
- **Financial Vice President (FVP)** - helps with the preparation of the state budget; chairs the Finance committee; supervises State Store Manager; serves on the Future Directions committee.
- **Extensions Director** - appointed position; assists chapters with extensions process; follows through with newly extended chapters; promotes chapter extensions; serves on the Membership Management Committee and is a member of the MNWT Foundation Board as an ex-officio member.
- **Secretary** - appointed position; records and distributes minutes of all meetings; compiles Chapter Mailings and State Plan of Action (POA). Serves on the Marketing committee.
- **Parliamentarian** - appointed position; oversees parliamentary procedure at meetings of the corporation; responsible for review of state bylaws and policies; serves on the Future Directions and the Credentials committees.
- **Chairman of the Board** - immediate past president; chairs the Elections committee; serves as historian for MNWT; is the liaison between the USWT and MNWT; chairs the ONTO committee for national conventions and March Planning; serves on the Future Directions, Marketing and Membership Management committees. .
- **Executive Director** - permanent position; serves as a resource for chapters through the Chapter Service Center; supervises the Public Relations Assistant; serves on the Future Directions, Marketing, Membership Management, Finance and Foundation committees.
- **Presidential Assistant** - appointed position; assists state president in any activities deemed necessary; compiles executive council directory.

State Program Managers

State program managers are selected by the executive council through a bidding process. You can find more information on the bidding process on mnwt.org, under Members Homepage dropbox [Training Resources](#). Here are the official description of each programming area.

Community Connections: The Community Connections (CC) programming area was developed to assist and encourage MNWT chapters to become significantly involved in their local communities, resulting in "community connections," increase recognition of a chapter's joint ventures with local community organizations, and highlight the following areas: promoting a community focused area of the SPM's choosing; and honoring chapters who have established Community Connections awarded at the MNWT Annual Convention.

Living and Learning: The Living and Learning (LL) programming area was developed to encourage a member's personal growth: mentally, spiritually, civically and through family. Highlights include: promoting the Living and Learning certification; promoting Personal Enrichment Program courses; organizing fellowship services, invocations and benedictions; and encouraging USWT Certifications and Competitions in the area of Wellness and Personal Development. 1. Self-improvement – such as suggested courses or books, career development topics, financial management, writing and speaking opportunities, etc. 2. Civic growth – such as when and where to vote, recycling, environment, American history, or related topics 3. Spiritual growth – such as books or classes on religion or spirituality, meditation, reflections, etc. 4. Growth through family and Friends – such as sharing family traditions, family relationship dynamics, recording family history, genealogy, etc.

Priority Area: The Priority Area began in 2003 and changes every three (3) years. The current 2024- 2027 area is REACH. This area encourages members to come together and support a statewide organization in need. The

idea is to raise awareness, supplies, and funds for our chosen organization. Together we can do more. The past Priority Area organizations have been; Girl Scouts 2003-2006, Jacob Wetterling Foundation 2006-2009, Can Do Canines 2009-2012, Isaac's Journey Foundation 2012-2015, Breaking Free 2015-2018, Wishes & More 2018-2021, and Crescent Cove 2021 2024.

Women's Wellness: The Women's Wellness (WW) programming area focuses on providing women's health education through traditional and holistic practices as well as balanced lifestyles. This area encourages women to become more involved with their health and wellbeing; promotes health education by providing challenges to chapter members encouraging participation with the added benefit of feeling better; participates in walks and supports organizations that benefit women's health issues like March of Dimes and breast cancer research; and educates women that Domestic Violence is a health issue and reminds our membership that there are still numerous people, children and families, friends, their communities impacted by domestic violence. This area supports the Outstanding Women Who Impact program.

Youth of Today: The Youth of Today (YT) programming area promotes ideas and activities that allow youth to discover and experience the importance of volunteering, and also promotes and supports foundations related to youth activities. Major emphasis in this area is Kid's Week held in August and the Outstanding Young Adult Award held annually at Winter State where young people are honored for their contribution to the community, and scholarships are awarded by the Minnesota Women of Today.

District Directors

These leaders are elected at the winter or spring district meeting by the chapters in each district. They supervise and assist chapters in the district and preside over district meetings. They represent the chapters in their district during all executive council meetings and statewide discussions.

State Programming Emphasis Months

<p><u>June</u></p> <ul style="list-style-type: none"> ▶ Chapter Management ◀ Wellness and Personal Development ◀ Public Relations ◀ STEP 	<p><u>September</u></p> <ul style="list-style-type: none"> ▶ Community Connections ▶ Women of Today Week ▶ Membership ◀▶ Public Relations ◀ USWT Foundation ◀ Wellness & Personal Development 	<p><u>December</u></p> <ul style="list-style-type: none"> ◀▶ Membership ◀ Community Connections 	<p><u>March</u></p> <ul style="list-style-type: none"> ▶ STEP ◀▶ Membership ◀ USWT Foundation
<p><u>July</u></p> <ul style="list-style-type: none"> ▶ Community Connections-True Friends ▶ Public Relations ◀ Extensions ◀ Membership 	<p><u>October</u></p> <ul style="list-style-type: none"> ▶ Success ▶ MNWT Foundation ◀ Buckets of Sunshine ◀ Extensions ◀ Domestic Violence Awareness 	<p><u>January</u></p> <ul style="list-style-type: none"> ▶ Living and Learning ◀ Wellness & Personal Development 	<p><u>April</u></p> <ul style="list-style-type: none"> ◀ Volunteer Recognition / Public Relations ◀ Outstanding Achievement in Programming
<p><u>August</u></p> <ul style="list-style-type: none"> ▶ Ways & Means ▶ Youth of Today ◀ Public Relations ◀ Domestic Violence Awareness 	<p><u>November</u></p> <ul style="list-style-type: none"> ▶ Women's Wellness ◀ Parliamentarian 	<p><u>February</u></p> <ul style="list-style-type: none"> ▶ REACH ▶ NEWSLET ◀▶ Extensions ▶ Domestic Violence Awareness 	<p><u>May</u></p> <ul style="list-style-type: none"> ◀ Website ◀ Parliamentarian ◀ Community Connections
<ul style="list-style-type: none"> ▶ Minnesota Women of Today emphasis ◀ United States Women of Today emphasis 			

Glossary of Terms

Term	Definition
Active Member	A Women of Today member who regularly attends meetings and works on projects
Add & Change Form	A form to be completed by the first of the month following the adding of a new member; individual member information may also be changed using this form.
Administrative Vice President (AVP)	Appointed position; supervises District Directors and State Delegates; serves on the Future Directions Committee.
All American Chapter	A USWT program designated to provide recognition for those WT chapters that have planned and accomplished a well-rounded program of projects and activities.
Ambassador Award	USWT honor presented to an outstanding member; the highest recognition that can be bestowed on a member.
Annual Convention	MNWT Convention held in May for the purpose of electing the State President and for year-end awards recognition.
Articles of Incorporation	Articles of law governing the national, state, district and local organization.
Awards Committee	Sub-committee of Future Directions which works with the Outstanding Young Adult and Women Who Impact Awards. Shall oversee the judging process, script write-ups, powerpoint presentations and assist the Executive Director where needed.
Bid	An offer to host an event or meeting; an offer to become a program manager on the state or national level, or a state-sponsored programming area.
Board of Directors	Consists of President, Vice President(s), Secretary, Treasurer, State Delegate, immediate Past President, and any elected directors.
Bylaws	Articles of law governing the entire operations of the organization.
Chair	The individual charged with the responsibility of the completion of a project; heads a committee and provides motivation for its members.
Chairman of the Board	Immediate Past State President; Elections Committee chair; serves as Historian for MNWT; acts as liaison between USWT and MNWT; ONTO Committee chair for National Convention. Most commonly manages the election process and is a member of the chapter/district board.
Chapter	A local organization of the Women of Today.
Chapter Attendance Award	Recognition given to the chapter having the highest percentage of members present at a meeting.
Chapter Grants Program	Designed to give a chapter the funds needed to do a special project they would be unable to run without financial aid; applicants must donate \$25 to the Foundation to be eligible to apply for a grant, which is presented at Winter State.
Chapter Information Packet (CIP)	Information on all state programming areas and other items of interest; given to chapters at each state meeting. Full CIPs will be distributed at MNJOTS, Fall State and Winter State. All CIPs will be available on the MNWT website.

Term	Definition
Chapter Mailing	Mailing by the State Secretary to the local chapter presidents and executive council members; contains minutes of the State Business Meetings, Executive Council Meetings, highlights of state activities, reminders, deadlines, forms, etc.
Chapter Management	Effective, efficient and proper use of resources to accomplish a predetermined objective.
Chapter Management Vice President (CMVP)	MNWT appointed position that works with the TLC Chapters, promotes the use of chapter management tools, and coordinates LOTS and the President/State Delegate Retreat.
Chapter Mile Award	Recognition given to the chapter traveling the furthest distance to attend a meeting.
Chapter Service Center (CSC)	Headquarters of the Minnesota Women of Today; staffed by an Executive Director who is a resource person for chapters and individual members.
Charter	Certificate given to a new chapter when it officially becomes a member of the Minnesota Women of Today.
Cheryl L Anderson Memorial Scholarship	Given at Fall State, this \$500 scholarship is awarded to a deserving member of the organization of at least two years who is seeking higher education and is in need of financial assistance.
Community Connections (CC)	Programming area to encourage chapter involvement in their local community.
Community Connections Awards	Awards given at Annual Convention to chapters under the Community Connections Programming Area. Joint Ventures for work with another organization, Community Impact for work within your community and Civic or environment project for other projects.
Conventions	State meetings are held three times each year: Fall State in September, Winter State in January, and Annual Convention in May.
Community Involvement	Women of Today activities aimed at the improvement of the community.
District	A group of chapters under the supervision of a District Director.
District Director (DD)	A state officer that works directly with the local chapter presidents, presides at all district meetings and serves on the executive council as a voting representative.
Effective Speaking	A USWT Program offered as an opportunity to develop speaking abilities.
Effective Writing	A USWT Program offered as an opportunity to develop their writing abilities.
Elections Committee	A standing committee that sets the basic rules for the campaign and elections process.
Executive Council	State-governing body consisting of state staff officers, state program managers and district directors.
Executive Director	Permanent position; serves as resource for chapters through the CSC.
Expense Voucher	A form completed and given to the Financial Vice President for reimbursement of expenses per the approval of the president or project chair.
Extension	The establishment of a new Women of Today chapter.

Term	Definition
Extension Fund	Established to provide needed financial assistance to new chapters; consists of a matching fund grant program available to a chapter within its first two years of existence. Grants and loans applications should be given to the Extensions Director and are subject to approval of the Foundation's Board of Directors.
Extensions Director	Appointed position: assists chapters with extensions process and follows through with newly extended chapters; promotes chapter extensions.
Fall State (FS)	MNWT Convention for the membership in which the main focus is enrichment sessions, Project/Vendor Fair and Awards from 1 st Trimester.
Finance Committee	A statewide committee that oversees the budget and financial operations of the organization; sets the annual budget for the organization and is chaired by the Financial Vice President; state committee members include the Financial Vice President, State Store Manager, immediate past State Financial Vice President and five to seven additional members.
Financial Vice President (FVP)	Is an appointed position. Helps to prepare the budget; Finance Committee Chair, supervises the State Store Manager, on the state level this position serves on the MNWT Foundation Board.
First Timer	Members attending their first meeting.
Forum	Group meetings held on various informative subjects at meetings.
Foundation, Minnesota Women of Today	Incorporated entity that provides a means for individuals and businesses to donate to the Women of Today and receive a tax benefit; committee that provides financial assistance to the MNWT to supplement our programs.
Founder's Day	Celebration of the anniversary of the founding of the USWT on July 1, 1985.
Friendship Day	Promoted by the Membership VP to recognize the importance of fellowship within the chapter; celebrated on the first Sunday in August.
Future Directions Committee (FDC)	A statewide committee that studies where the future of our organization should go; evaluates how we operate, our programming areas and what we offer to better improve our organization; subcommittees include: Manual Review, Strategic Plan, Go Green and Winter State Awards. Several Task Forces are formed each year to accomplish short term goals.
Growth Plan	A schedule of planned membership growth; details membership activity for the year.
Honorary/Lifetime Member	Membership conferred upon an individual whose contributions to the organization have been so outstanding as to merit this honor.
In-Chapter Extension	Acquired by signing four (4) new members into a chapter in a period of one calendar month.
Key Woman	MNWT highest recognition of an outstanding member.
Living & Learning (LL)	Programming Area that promotes participation and provides information and project ideas in the areas of personal growth of members; intellectually, spiritually, civically, and through family.
Local Officer Training Sessions (LOTS)	Seminar for the orientation of chapter officers held in May.

Term	Definition
Manual Review Subcommittee	Subcommittee of the Future Directions Committee established to oversee the development and review of all manuals produced by the MNWT; anyone wishing to publish a manual must have it reviewed and approved by this committee, which oversees the three-year manual review cycle.
March Planning	State-sponsored meeting for the review of the next Women of Today year's activities.
Marketing Committee	Statewide committee established to promote MNWT externally; activities include providing promotional materials at state-sponsored events and managing our online presence; composed of representatives from across the state and several executive council members.
Marketing Vice President (MKVP)	Supports MNWT Branding, the State MKVP is an appointed position and serves as the Marketing Committee Chair.
Meeting	A session conducted by the officers of the organization within the bylaws of the organization; local meetings are usually held monthly, while district and state meetings are held each trimester, and national meetings are held bi-annually.
Member in Good Standing	An individual at least 18 years old whose dues are paid.
Membership Management Committee (MMC)	Established in January 1984, this statewide committee works with the state president and her team to generate interest and excitement in meeting membership goals; additional objectives are to find ways to increase chapter size, improve retention, assist with extensions, and to internally market our organization.
Membership Vice President (MVP)	Administers the Growth Plan; the State MVP is an appointed position and serves on the Membership Management Committee.
Minnesota June Officer Training Sessions (MNJOTS)	Meeting of the executive council in early June for purposes of orientation, training, motivation and business meeting.
National Conventions	Annual USWT year-end meeting held the second full weekend in June on Friday and Saturday. Mid-year USWT Convention held in fall on a Friday and Saturday.
NEWSLET	The official publication of the Minnesota Women of Today; issued four times each year.
NEWSLET Editor	A state level position, the editor is appointed yearly and is responsible for publishing issues of the NEWSLET.
Newsletter	A publication of the chapter or district used to keep its members informed of Women of Today news and meetings.
ONTO Committee	MNWT committee, which promotes attendance at the national meetings.
Orientation	The ongoing function of educating members about the Women of Today organization, its benefits and opportunities offered to the individual member.
Outstanding Young Adult Award (OYA)	Young adults (grades 11-12) honored at Winter State for their volunteer contributions to the communities.
Outstanding Young Adult Scholarship	Provides scholarships for the OYA recipients.

Term	Definition
Parliamentarian	Advisor to a chair or presiding officer regarding parliamentary procedures; oversees parliamentary procedures at meetings of the corporation; responsible for review of bylaws and policies (Bylaw Review chair); on the state level this is an appointed position; on the local level it is usually the past president.
Person with Determination Award (PWD)	Designed to recognize people who have overcome physical and/or mental obstacles to make an impact on their local communities. This award is given at Winter State Convention
Personal Enrichment Program (PEP)	Self-development program aimed at teaching, developing and increasing the individual member's personal and leadership skills.
Presidential Assistant (PA)	Appointed position who assists the State President in any activities (s) he deems necessary; compiles the executive council Directory.
Presidential Medallion	Awarded to members of the executive council, local presidents and state delegates who are recognized for outstanding contributions and leadership.
Presidential Pin	Awarded to only 75 recipients yearly, who are recognized for outstanding contributions and leadership in the Women of Today.
Plan of Action (POA)	Plans made by the President and Board of Directors for the coming year.
Policies	Defines specific additional areas, not in the bylaws, under which the organization operates.
PR Assistant	A state level position, the Assistant is appointed yearly and assists the Marketing Vice President with PR activities for the MNWT.
President	Presides at meetings of and supervises activities undertaken by this organization; elected in May on the state level and usually in April on the local level.
President/State Delegate Retreat	Training opportunity for local presidents and state delegates. Held once each year usually in July or August.
Priority Project	MNWT programming area, which is emphasized for three years as part of the external programming.
Program Manager	An individual who oversees one of the programming areas on the local (LPM), state (SPM) or national level.
Programming	Chapter projects and activities which support communities, foundations or members. Programming areas supported by the Minnesota Women of Today with a State Program Manager: Community Connections, Living & Learning, Priority Area, Women's Wellness and Youth of Today.
Programming Vice President (PVP)	Appointed position. Supervises State Program Managers for Community Connections, Living & Learning, Priority Area, Women's Wellness and Youth of Today, and promotes programming to the districts and chapters
Project	An event or activity organized by a chair for purposes of education or fundraising; can be done on the local, district, state or national level.
Project Fair	MNWT programming area exhibits, displayed at Fall State, to assist chapters in learning about programming and to get ideas on projects or activities for the year.
Project of the Trimester	Project submitted by the local chapter each trimester meeting for awards purposes.

Term	Definition
Prospective	A community member interested in the Women of Today who attends a meeting or event.
Quorum	Number of members necessary to conduct business at a meeting; usually a simple majority, but bylaws may specify otherwise.
Regional Meeting	Held once each year in the spring, the purpose of which is to meet the candidates for State President; offer training and to meet with the current State President.
Retention	Renewing of an individual's membership for another year.
Robert's Rules of Order	A guidebook of parliamentary procedure written by General Henry A Robert (US Army) in 1884; provides for the protection of the rights of the minority, individuals and those absent in the conduct of the meetings.
Secretary	Records and distributes minutes of all meetings; on the state level this appointed position compiles Chapter Mailings, and State Plan of Action. At the chapter and district level responsibilities vary according to chapter/district bylaws and policies. Most commonly keeps the official minutes of meetings.
SODA	USWT Schedule of dues admissions that are given to each state at the first of the year.
Sponsorships	Financial, material or physical support of Women of Today programs by an outside individual, group or firm.
State Staff	Consists of the State President, Administrative VP, Membership VP, Chapter Management VP, Programming VP, Marketing VP, Financial VP, State Secretary, Extensions Director, State Parliamentarian, Chairman of the Board, Executive Director and Presidential Assistant.
State Store Manager	A position appointed yearly by the Finance Committee to organize, staff and order items for the State Store. The State Store Manager is also a member of the Finance Committee.
Strategic Planning Subcommittee	Established in 1988 this subcommittee of the Future Directions Committee is tasked with developing a long-range vision for the MNWT; focus groups throughout the state will seek input from all members; this committee will develop a strategic plan for approval by membership.
Straight River Scholarship	A scholarship up to \$400 is given to assist a person to enter or continue in an educational program where his/her goal is to improve or enhance the skills of the physically or mentally disabled individuals.
Success System	A chapter management tool for chapters to use in planning activities and programs; provides a checklist of what a chapter offers to its members; competition among the chapters in the state where points are earned and a ranking established.
Success System Coordinator	A state level position, the coordinator is appointed yearly and is responsible for reviewing and evaluating the Success Submissions each trimester.
Success Through Enthusiastic Participation (STEP)	A USWT membership tool that aids in activating members in chapter, district and state activities; STEP I is available for new members within their first 120 days; STEP II is available for new members within their first year; STEP III is available for members after their first year through fifth years of membership; STEP IV is available for members with six years of membership or more.

Term	Definition
Sunshine	Sending cards, gifts, etc. for good cheer, babies, illnesses, etc.
Sustaining Members	Program that allows for individuals to be recognized as annual contributors to the Foundation with a yearly tax-deductible donation of \$25.
Today's Leader	The official newsletter of the USWT; published bi-monthly and distributed to the USWT board of directors, all local chapters, USWT Foundation president, and USWT ambassador president.
Treasurer	A local and district position of MNWT chapters and districts. Duties vary according to chapter/district bylaws and policies. Most commonly is the financial officer of the chapter/district and tracks spending and pays bills.
Trimester Dues Billing	Forms sent each trimester by the Chapter Service Center that indicate the number of members who are due.
USWT Staff	Includes the executive committee, directors, program managers, and presidential assistants.
Ways & Means (W&M)	A way in which chapters earn funds to support chapter operating expenses.
Webmaster	A member with the background and knowledge of sustaining a website for the Minnesota Women of Today. Approved by the Executive Council and reviewed yearly, reporting to the Executive Director.
Winter State (WS)	MNWT meeting held in January for the purposes of honoring Outstanding Young Adults and Women Who Impact Honorees.
Women of Today Week	Observed the last full week in September.
Women Who Impact Award (WWIA)	Designed to honor women who make an impact on their local communities. This award is given at Winter State Convention and is named after the first Minnesota Women of Today State President, Lois M. Christenson.
Women's Wellness (WW)	MNWT programming area promoting women's health education
Youth of Today (YT)	MNWT programming area promotes ideas and activities that allow youth to discover and experience the importance of volunteering.

State Committees

- **Bylaw Review Committee**

This committee is responsible for annually reviewing state bylaws and policies. The state parliamentarian chairs this committee and other members include State President, Chairman of the Board, Executive Director, and immediate past Parliamentarian. Other members are welcome to attend the committee meeting, which is held once each year.

- **Finance Committee**

This committee is responsible for providing financial direction, designation of funds, and preparing the annual budget. The State Financial Vice President, immediate past Financial Vice President, Chairman of the Board, State Store Manager and five to ten additional members shall serve on this committee. Ex-officio members shall be the State President, Accountant, Marketing Vice President, and the Executive Director. This committee meets four (4) times each year.

- **Future Directions Committee (FDC)**

The Future Directions Committee shall advise and make recommendations to the Executive Council on the organization's structure, administration, and programming, shall develop long range planning objectives and methods to obtain them, shall consider changes proposed by members and reporting committees and shall supervise the timely implementation of such changes. Future Directions Committee shall have the authority to make decisions on all matters except for the state bylaws and policies. This committee meets three (3) times each year and is led by the Future Directions Chair.

- **Marketing Committee**

This committee externally promotes the Minnesota Women of Today. Activities including informational booths at expos, developing media kits and new brochures, and providing promotional materials at state-sponsored events. This committee is led by the current Marketing Vice President and is composed of representatives from across the state and several executive council members. This committee meets three (3) times each year.

- **Membership Management Committee (MMC)**

Established in January 1984, this committee works with the state president and her team to generate interest and excitement in meeting membership goals. Additional objectives are to find ways to increase chapter size, improve retention, assist with the addition of new chapters (extensions), and internally market our organization. This committee is also in charge of the First Timers Program at each state convention. This committee meets three (3) times each year and is lead by the Membership Management Chair.

State Committees Email

- **Future Directions Chair:** fdc@mnwt.org
 - *Awards Subcommittee Chair:* fdc-awards@mnwt.org
 - *Manual Review Subcommittee Chair:* fdc-manualreview@mnwt.org
 - *Strategic Plan Subcommittee Chair:* fdc-strategicplan@mnwt.org
- **Marketing Chair:** mkvp@mnwt.org
 - *Expos Subcommittee Chair:* mktg-expo@mnwt.org
 - *Social Media Subcommittee Chair:* mktg-socialmedia@mnwt.org
 - *Website Subcommittee Chair:* webmaster@mnwt.org
- **MMC Chair:** mmc@mnwt.org
 - *Leadership Subcommittee Chair:* mmc-leadership@mnwt.org
- **Key Women Chair:** keywomen@mnwt.org
- **Bylaw Review Committee Chair:** parli@mnwt.org
- **Finance Committee Chair:** fvp@mnwt.org

State Resources

- **State Plan of Action**

Each chapter receives a copy of the state Plan of Action in August. The Plan of Action includes the state budget, state bylaws and policies, a listing of state officers, and many other useful pieces of information for chapters.

- **Chapter Mailing**

The Chapter Mailing is available on the state website and a link for each one is emailed to all chapter presidents and executive council members. The publications include programming highlights, a current calendar of events, membership information and various other items varying from month-to-month.

- **Chapter Information Packet**

Chapter Information Packets (CIPs) are distributed to each chapter through the District Directors at MNJOTS, Fall State, and Winter State. Information in the packets includes programming materials from each state program manager, the state staff, state committees, and others. If you cannot attend a state meeting, arrange to obtain your packet from your district director. (Additional CIPs can be purchased by sending a check to the Chapter Service Center-- make checks payable to the Minnesota Women of Today. Purchased CIPs are distributed through the district director.) Following each CIP distribution, an electronic Table of Contents will be emailed to all chapters and exec council members. The embedded links provide easy access to each CIP listed.

- **Chapter Service Center**

The Chapter Service Center is available for just what its name implies -- service to chapters. Any questions you have may be directed to the executive director at the center. The address is PO Box 216, Albany, MN 56307; and phone: 320-845-2250. The executive director may also be reached by email at csc@mnwt.org. The CSC hours are: Monday 2:00 pm-6:00 pm; Wednesday 3:00 pm-7:00 pm; Friday 8:00 am-12:00 pm.

- **Website: www.mnwt.org**

Information about the organization, upcoming events and online forms can be accessed on the website at www.mnwt.org There are also links to the [USWT website](#) and [chapter websites](#)

MNWT Foundation

The [Minnesota Women of Today Foundation](#) was established in 1983 to support the projects and programs of the Minnesota Women of Today. Their mission is to raise and distribute funds to help further the educational, training, and fundraising projects of the organization. The Foundation operates in service to all chapters, providing essential resources that contribute to their growth and success.. All donations to the MNWT Foundation are tax deductible. We encourage the use of the following programs available to Minnesota Women of Today chapters and members.

- **Chapter Grants Program**
 - This program was designed to assist in funding chapter projects. Grant applicants must donate \$25 to the MNWT Foundation to be eligible to apply for a grant. Grants are presented at the Winter State meeting.
- **Cheryl L Anderson Memorial Scholarship**
 - This \$500 scholarship is given at the Fall State meeting to deserving members of the Women of Today organization. Recipients must be a member of at least two (2) years, be seeking higher education and need financial assistance.
- **Outstanding Young Adult Scholarship**
 - This program provides scholarships for the Outstanding Young Adults honored at the Winter State meeting for their volunteer contributions to their communities.
- **Straight River Scholarship**
 - This up to \$400 scholarship is given to assist a person to enter or continue in an educational program. Her/his goals should be to improve or enhance their skills with physically or mentally handicapped individuals.
- **Sustaining Members**
 - This program allows individuals to be recognized as annual contributors to the MNWT Foundation with a yearly tax- deductible donation of \$25.
- **Planned Giving**
 - This subcommittee encourages you to remember the Minnesota Women of Today Foundation in your will. The process is as easy as the terminology that you put in writing. You will be leaving a legacy to an organization that has given you so much.
- **Extensions Fund**
 - This program was established to provide financial assistance to new chapters. Matching funds, no-interest loans and grants are available to a chapter within its first six (6) months of existence and a no-interest loan available to a chapter within its first two years, upon recommendation of the extensions director and approval of the Foundation's Board of Directors. Applications for the grants and/or loans may be obtained from the extensions director, on the [MNWT Foundation's page](#) on the website (mnwt.org) or from the Foundation Chair.

Questions concerning these programs should be directed to the Minnesota Women of Today Foundation Chairman, PO Box 232, Anoka, MN 55303.

MNWT Foundation Chair
Laura Gaylord
foundation@mnwt.org
18135 County Rd 27
New Ulm, MN 56073
507-276-0657

MNWT Foundation Treasurer
Mary Kaminski
foundation-treasure@mnwt.org
445 Shelard Pkwy #102,
St Louis Park, MN 55426
612-998-1381

New Member Orientation

The purpose of this orientation is to help members: (1) to become acquainted with this organization and how it works, and (2) to look at their talents and interests and see how to use them.

I. Minnesota Women of Today Mission Statement and Creed:

- A. The mission of the Minnesota Women of Today is to help women improve their own lives and the lives of the people in the communities around them. This organization shall be a place in which young women are actively encouraged to become involved and hold positions of leadership. The organization shall provide opportunities for all members:
 - 1. To contribute to their communities by raising funds for worthy causes and by providing services or education to benefit community members.
 - 2. To develop and to foster skills and talents related to becoming successful individuals, interacting well with other people, and becoming capable leaders.
 - 3. To develop friendships and to find personal support within the organization.
- B. We, the Women of Today, are Service, Growth, and Fellowship. We believe that through us, great lessons can be learned, worthy deeds performed, and a hand of fellowship extended to millions of women everywhere. May we leave the world a better place because we lived and served within it.

II. History of Women of Today

- A. Began in Minnesota as a Jaycee Wives organization in 1949.
- B. Became an independent organization, the Women of Today, in 1985.

III. Organizational Structure

A. National Level

- a. The national organization has 12 member states.
- b. National Conventions are held twice a year in October and June.
- c. United States Women of Today Creed: We, the United States Women of Today, are dedicated to serving our community and nation, are committed to strengthening our individual talents, and stand united by our friendship and belief in the future.
- d. National dues \$5 per year.

B. State Level

- a. Maintains a strong support system by providing individual chapters with educational information, as well as fundraising ideas and membership encouragement.
- b. Membership must be 18 years or older.
- c. State Dues \$45 per year.
- d. NEWSLET has four issues each year. Two issues are mailed to all members and two issues are emailed to all members. They can also be found on the [Publications](#) page on the website.
- e. Minnesota Women of Today website is: www.mnwt.org
- f. State conventions are held three times a year: Fall State in September; Winter State in January and Annual Convention in May.

C. District Level

- a. Chapters throughout the state are organized into districts to promote communication and mutual support.
- b. We are in District _____. There are ____ chapters in our district, which include: _____.
- c. District Board may consist of the following officers (may vary from district to district):
 - 1. District Director plans and runs meetings.
 - 2. Programing vice president shares state updates in the MNWT programing areas.
 - 3. Treasurer manages district finances.

4. Secretary records minutes of business meetings.
- d. District meetings:
 1. District meetings are held 3 times a year as scheduled by the individual district in June/July, October/Nov and February/March. District meetings are different than chapter meetings or conventions They offer enrichment and training and time to connect and share with other chapters
 2. District orientation is held after MNJOTS..
 3. Districts may also hold socials or programming events throughout the year

D. Local Level

- a. Our chapter is the _____ Women of Today
- b. General membership meetings are held on the _____ of the month at _____ pm at _____.
- c. Board meetings are held on the _____ of the month at _____ pm at _____ . All members, not just the board members, can attend board meetings.
- d. Local dues are \$ ____ State dues are \$45 and National dues are \$5. Some chapters also have chapter dues.
- e. Local Board may consist of the following officers (may vary from chapter to chapter):
 1. President plans and runs meetings.
 2. Membership vice president tracks membership, sends in renewals, plans M-nights.
 3. Programming Vice President supervises programming areas the local chapter supports and supervises local program managers.
 4. State Delegate keeps the chapter informed about district & state events.
 5. Secretary records minutes of business meetings.
 6. Treasurer manages chapter finances.
 7. Past President supports the new president and may act as Parliamentarian.
 8. The Local Program Managers (LPM) run areas in which the chapter participates.
 1. Internal areas benefit the local chapter and its members; the following are the internal areas, which the State organization supports:
 - i. Living and Learning promotes family interaction and spiritual awareness and encourages self-development to increase leadership and personal skills through effective speaking, writing, listening, and enrichment classes.
 2. Internal areas not supported by a State Program Manager are:
 - i. Records and Recognition encourages chapters and members to keep good records of all events and activities.
 - ii. Newsletter promotes good communication in the chapter.
 - iii. Public Relations promotes community awareness of group.
 - iv. Ways and Means promotes fundraising to support the chapter.
 3. External areas benefit the community; the following are the external areas, which the state organization supports:
 - i. Women’s Wellness promotes women’s health education, and the Women Who Impact Award.
 - ii. Community Connections promotes True Friends and activities supporting the local community as well as the Community Connections Awards.
 - iii. Youth of Today promotes activities involving youth, volunteering with and supporting of. The Outstanding Young Adult Scholarship is promoted through this area.
 - iv. Priority Area changes every three (3) years; examples include Can Do Canines and Breaking Free. The 2024-2027 Priority Area is promoting REACH, a voluntary, in school program designed to assist our students who may need support academically, socially, and/or emotionally.

- f. Membership encourages developing friendships, getting involved in the chapter, and chapter growth. Membership includes recruitment, orientation, activation, and retention.
 - 1. Big Sis/Little Sis pairs new members with experienced members to help new members become comfortable in the chapter.
 - 2. M-Events and membership socials are an opportunity for prospective members to attend a fun event and get to know the members.
 - 3. Chapter socials provide an opportunity for fellowship and fun for members.

IV. General Pointers for members

- A. Membership Involvement
 - 1. Regular attendance at general meetings is strongly suggested.
 - 2. Whatever your level of involvement, we are glad to have you!
 - 3. Don't be afraid to take on an LPM position or chair a project.
- B. Miscellaneous Tips
 - 1. When reporting at meetings, be prepared; summarize! Write it down for the secretary. be creative and have FUN!
 - 2. Bring up new ideas at meetings in the form of a motion; begin with "I move that..." and go on to state your idea.
 - 3. Use the chapter newsletter; it's a great communication tool.
- C. Please share the reasons you joined the Women of Today and how we can direct your interests.

Congratulations! You are now orientated in the Women of Today. Don't be afraid to ask questions, there is always someone to help.

Membership Installation Ceremonies

Membership Ceremony

The rose I give you is a symbol of your beliefs and ideals, as stated in our beautiful creed. Let the shape of the rose, with its petals growing from a common source, remind you of the friendship that will bloom from each of us. May the stem remind you of the enthusiastic support you give this organization, the soil from which our organization takes root, grows and prospers. Let the thorns be a reminder of the needs of our community, which we must meet through the use of your talents, ideas, labors and contributions. The color red symbolizes our commitment of heart and assistance to the less fortunate. Let the color green be reminiscent of life and hope that we give as individuals and as an organization through our generous service to our community and our fellow Women of Today members. Please remember that you must always care, through dedication and action, for this delicate flower of service that could not live and beautify the earth if it were not for you, as a member of the [YOUR CHAPTER] Women of Today.

New Member Installation

[NAME MEMBERS JOINING], your decision to join the [YOUR CHAPTER] Women of Today is something to celebrate! Welcome to the [YOUR CHAPTER] Women of Today!

As a Women of Today member, you will have a new opportunity to become involved in our community and to share the belief that volunteers working together can make this world a better place. Your fellow members will encourage you to grow as an individual, gain new and lasting friendships and discover the leadership abilities within you.

Raise your right hand and repeat after me: "I [MEMBER'S NAME] will uphold the ideals of the [YOUR CHAPTER] Women of Today, and will, to the best of my ability, serve my community, strengthen my individual talents, extend a hand of fellowship to others and become a valuable member of this organization."

Renewal Ceremony

Renewing your membership in the [YOUR CHAPTER] Women of Today is a time for celebration. It is your choice to continue to be an involved member of our community, and to do your part to make the world a better place. It is my hope that you will continue to grow as individuals, develop meaningful friendships and realize each of your potentials as leaders throughout your membership with the [YOUR CHAPTER] Women of Today. Raise your right hand and repeat after me: "I [MEMBER'S NAME] will continue to uphold the ideals of the [YOUR CHAPTER] Women of Today, and will, to the best of my ability, serve my community, strengthen my individual talents, extend a hand of friendship to others and become an even more valuable member of this organization."

Officer Installation Ceremony

Installing the Chapter President

I now call forward [MEMBER'S NAME] as president-elect of the [YOUR CHAPTER] Women of Today. You will light the white candle, which, in addition to signifying the service, growth, and fellowship that Women of Today stands for, represents the loyalty to the community and state that your office demands. Great trust has been reposed in you by your election into this office of the organization. You shall preside at all meetings of the organization and be the principal executive officer. You shall direct and supervise all the affairs of the corporation. As you assume the duties as President of the [YOUR CHAPTER] Women of Today, I charge you to carry constantly in your mind the obligation which is yours, that of upholding four great principals: Justice, Freedom, Democracy, and Loyalty.

Raise your right hand and repeat after me:

I [MEMBER'S NAME] do solemnly promise that I will faithfully execute the office of Chapter President of the [YOUR CHAPTER] Women of Today and will to the best of my ability serve as a living example of this organization's philosophies and beliefs as embodied in the Women of Today Creed.

Now as [INSTALLING OFFICER'S POSITION], I declare the Chapter President of the [YOUR CHAPTER] Women of Today duly installed. May your association with the organization be pleasant and full of accomplishments.

(Transfer the President's pins and gavel)

Installing the Chapter Officers, Simple

As I read your name, please come forward

- Membership Vice President
- Programming Vice President
- State Delegate
- Treasurer
- Secretary
- Parliamentarian
- Other Board Members

You have been chosen to fill the various offices of this organization. You will familiarize yourselves with the duties of your respective offices. Always remember that the welfare and success of this organization depends heavily on you.

Taking the oath of office is a solemn occasion – a time for each Women of Today member to re-evaluate and rededicate herself/himself to the Women of Today Creed by which (s)he lives and to the responsibilities (s)he has consented to accept.

Always remember that a Women of Today member is ready and willing to assist her/his fellow Women of Today grow in leadership ability and gain lasting friendships and grow individually. Be proud of this organization to which you belong. As you grow – so does the Women of Today organization.

This is, indeed, a solemn moment for each of you, but also a moment of anticipation as we look to another great year for the [YOUR CHAPTER] Women of Today.”

Raise your right hand and repeat after me:

I, [MEMBER'S NAME] do solemnly promise that I will faithfully execute the office of [POSITION] of [YOUR CHAPTER] Women of Today and will to the best of my ability serve as a living example of this organization's philosophies and beliefs as embodied in the Women of Today Creed.

Now as [INSTALLING OFFICER'S POSITION], I declare the officers of the [YOUR CHAPTER] Women of Today duly installed. May your association with the organization be pleasant and full of accomplishments.

Installing the Chapter Officers, Candlelight Ceremony

(Person installing the officers lights the white candle and reads the following.)

The white candle before us symbolizes the service, growth, and fellowship that our organization stands for.

(Programming Vice President(s) - given the green candle)

[VP'S NAME], as Vice President(s) of the [YOUR CHAPTER] Women of Today, you will light the green candle to signify growth. You shall guide and encourage the local program managers in your respective areas.

(Membership Vice President – given the dark blue candle)

[MEMBERSHIP VP NAME], as Vice President of Membership of the [YOUR CHAPTER], Women of Today, you will light the dark blue candle to signify growth. You shall guide and encourage your members to participate and become active within their chapter. You will keep records of all new members and be a liaison between the district, state and national officers.

(Secretary - given the yellow candle)

[SECRETARY'S NAME], as Secretary of the [YOUR CHAPTER] Women of Today, you will light the yellow candle. You will enlighten the membership to the workings of the chapter. You shall be the custodian of all official records of this organization, keeping a permanent record of all board, chapter, and special meetings. You shall perform all other duties as this office requires ensuring proper administration.

(Treasurer - given the gold candle)

[TREASURER'S NAME], as Treasurer of the [YOUR CHAPTER] Women of Today, you will light the gold candle as a symbol of your office. Your office is one of trust. You shall collect all money due to the organization and disburse the same upon approval of the membership. You shall carefully account for all transactions of your office and make a full report of the same at monthly meetings of our organization and the Board of Directors as required.

(State Delegate - given the pink candle)

[SD'S NAME], as State Delegate of [YOUR CHAPTER] Women of Today, you will light the pink candle. You will be the liaison between the state level of Women of Today and your local chapter. You shall represent your local chapter at district and state meetings and report back to the local membership all necessary information and business transacted at such meetings. You shall be your chapter's authorized voting delegate at such meetings.

(Parliamentarian - given the light blue candle)

[PARLI'S NAME], as Parliamentarian of the [YOUR CHAPTER] Women of Today, you will light the blue candle. You will be charged with the responsibility of aiding the presiding officer in carrying out our organization's meetings in an efficient way through parliamentary procedure.

(Other Officers - given the red candles)

[OTHER'S NAME], as Board of Director members, you will light the red candle(s),

(State duties of officers as stated in your policies)

Raise your right hand and repeat after me:

I, [MEMBER'S NAME] do solemnly promise that I will faithfully execute the office of [POSITION] of [YOUR CHAPTER] Women of Today and will to the best of my ability serve as a living example of this organization's philosophies and beliefs as embodied in the Women of Today Creed.

Now as [INSTALLING OFFICER'S POSITION], I declare the officers of the [YOUR CHAPTER] Women of Today duly installed. May your association with the organization be pleasant and full of accomplishments.

Key Woman Award

The [Key Woman Award](#) is the highest honor a Minnesota Women of Today member may receive. It was designed as a chapter nomination of a woman who has shown exceptional involvement and growth in Women of Today.

Organization

We believe that community service comes from leadership training. Therefore, a Key Woman nominee must show great contributions to her local chapter. However, she must also show a willingness to accept her responsibilities and opportunities presented through district, state, or national involvement. A Key Woman is a total Women of Today member who not only carries out the duties and responsibilities of her membership, but also initiates and works to provide a unique and lasting contribution to her community and the Minnesota Women of Today.

Eligibility

The award is presented to any member who meets the qualifications of:

- Being a member in good standing of the Minnesota Women of Today;
- Having been a member of Women of Today (or Jaycee Women) for at least four (4) years;
- Having served as chapter, district or state officer, or a chapter, district, or state program manager for two (2) years; and
- Receiving a nomination accepted after thorough review by five (5) Key Women.

Nomination Information

If you have any questions while completing the nomination form, please consult with the Key Women President. Please read the following thoroughly:

- The nominee must be nominated by a local chapter, not necessarily her own chapter but must have the endorsement of her local chapter.
- Nominations are due to the President of the Key Women seven (7) weeks prior to time of presentation. The Key Women President is elected for a one-year term at the Annual Convention.
- In addition to the nomination form, you must send two letters of recommendation with the nomination, specifying how the nominee is known by the writer and including specifics on the nominee's most outstanding contributions. These may be from another Women of Today member or Key Woman.
- Submit entire entry to the Key Woman President [emailme form](#) or a [PDF](#) format to keywomen@mnwt.org
- Mail two (2) checks: one in the amount of \$45 made payable to Key Women to cover costs of nomination, judging, plaque, nametag, and charm, and one in the amount of \$5 payable to Key Women to cover costs of nomination and judging. The \$45 check will be returned if the nomination is not accepted; the \$5 check will be returned if the nomination is accepted.
- You may indicate when you would prefer the Key Woman Award to be presented. However, the Key Women judges, the Key Women President and the State President will make the final decision.
- All questions on the nomination form should be typed and answered completely.
- **The nomination form should be used as it is. You are permitted to retype the questions and answers on a computer, but you are not allowed to alter any space given to answer the questions.**



Key Woman Award Recipients

*=Deceased

<i>Last Name</i>	<i>First Name</i>	<i>KW Date</i>	<i>Last Name</i>	<i>First Name</i>	<i>KW Date</i>
AAKRE	DEB	17-May-03	CHAMPINE	CHERYL	11-May-85
AAKRE	LORI	22-May-93	CHOUNARD	SHIRL	18-May-02
ADAMS	SAM	08-May-82	*CHRISTENSEN	LOIS	20-Jul-85
ADAMS SCHULTZ	SHELLEY	01-Mar-86	CHRISTOFERSEN	CAROLYN	17-Jul-82
AGEE	MARCIA	07-Feb-81	CLARK	FAY	13-Aug-88
AHLVERS	DEVENY	16-May-81	CLOUTIER	MICHELLE	27-Jan-24
AJAX	PATSY	17-Nov-07	COBORN	KATHY	24-Sep-82
*AKRE	LORI	11-Aug-01	*COLBENSON	CINDIE	11-May-85
ALAR	LYNDA	11-May-85	CONNOR	MARJORIE	03-Feb-79
ALBERS	JANICE	19-May-01	*CRANDALL	MICHELLE	19-May-01
ALME	NORMA	12-May-84	CRANSTON	MICHELLE	24-Feb-96
*AMSDEN	PATRICIA	07-May-83	CRUMRINE	DENISE	17-May-08
*ANDERSON	CHERYL	14-Jul-84	DAGGET	ROXANN	11-Feb-78
ANDERSON	DANA	22-Feb-03	DAHLBERG	DAWN	06-Feb-82
ANDERSON	JONE	09-Feb-91	DAHLBERG	TERRI	25-Feb-95
ANDERSON	JUDY	21-Sep-85	DARCY	PAT	14-Nov-98
ANDERSON	NICKY	22-May-10	DAVIS	JAN	15-Jul-78
*ANDERSON	SALLY	22-May-76	*DELAHUNT	BARBARA	20-Jul-85
APPEL WIGTON	ROXY	17-Nov-07	DEVLAEMINCK	BRENDA	03-Apr-76
ARNDT	LINDA	02-Feb-85	DEXHEIMER	SHARON	10-Nov-90
ARONE	KRIS	14-May-77	DINGMANN	MARLENE	17-Jul-85
AVENSON	SHELIA	10-Nov-01	DIONNE	SUE	13-Aug-88
BACHMAN	LINDA	18-May-91	*DOERR	CAROL	15-Jul-78
*BAGGETT	ROSEY	10-Aug-91	DORLACK	KANDY	18-May-13
BAKKE	SUSAN	17-May-08	DUEVAL	JAN	12-May-84
BALFANZ	GLORIE	21-May-22	DUGAS	COURTENAY	20-Nov-04
*BARENBAUM	SHIRLEY	20-Jul-85	DVORACEK	NANCY	08-May-82
BARRETT	DONNA	18-May-13	DYKHUZEN	JEAN	
BARROWS	VERA	12-May-84	EATON	JOANN	05-May-79
BECKER	ARLYCE	22-May-76	*EBERHARD CECIL	RITA	22-Sep-84
*BENNETT	DIANE	22-May-76	ECKSTEIN	JEANETTE	13-Nov-93
BERG	DARLENE	26-Jul-80	EEG	CAROLYN	26-Sept-81
BERNDTSON	BARBARA	09-Feb-08	ELFMANN	LISA	25-Feb-95
BIEBER	LEANN	15-Sep-12	*ELFORD	CATHY	09-Nov-96
BIGLAKE	SHERRY	02-Feb-85	*ELLIS	LINDA	21-Nov-81
BITZAN	JANEL	18-Nov-06	EMERSON	SANDRA	05-May-79
BOEKE	DEE	07-Oct-78	ENGEN	TANNA	15-May-99
BOELZ	JANET	15-Aug-98	ENKE	CYNTHIA	10-Feb-90
BRAASCH	BONNIE	09-Feb-91	ENNEKING	TONYA	15-May-99
BRADFORD	JANE	11-May-84	ENNINGA	LEANN	12-Aug-89
BRANDON CADWELL	SUE	19-May-12	ENSTAD	LINDA	09-Nov-91
BRANSTAD	PAT	01-Mar-86	*ERICKSON	CAROL	12-Feb-77
BRUMEISTER	ANNETTE	15-Jul-78	ERICKSON	LAURA	17-May-86
BRUSEGAARD	MYRNELL	11-Feb-84	ERICKSON	SHARON	25-JAN-25
BUCHELE	NANCY	15-Nov-03	ERICKSON	SHELIA	16-May-92
BUSHEY	MARY	24-Jan-87	FAST	JEAN	14-Nov-92
CALLAHAN	IRENE	19-May-90	FIELD	MARIA	14-Feb-76
*CARNES	JEANNE	29-Sep-79	FILLBRANDT	MICHELLE	14-Feb-76
CARR	DIANE W.	20-May-00	FINK	CAROL	24-Sept-82
CARROLL-CONRAD	SHELIA	10-Feb-90	FINK	CONNIE	20-May-23
CASSAVANT	JAMIE	19-May-90	FISH	BARB	08-May-82
CASTRO	KATIE	22-May-10	FOGG	JENNIFER	22-Sep-84
*CAVERS	MARIE	20-Jul-85	FORSBERG	JULIE	19-May-90
*CENTA	LAUREL	16-May-92	FOX	CAROL	01-Mar-86

<i>Last Name</i>	<i>First Name</i>	<i>KW Date</i>	<i>Last Name</i>	<i>First Name</i>	<i>KW Date</i> *==Deceased
FRICK	CANDI	19-May-01	*HUSSONG	PHYLLIS	14-May-77
FROBERG	LAURIE		IRWIN	KAREN	20-May-00
*FULLER	LOIS		JACKSON	JILL	13-Nov-93
GAFKJEN	SARAH	26-Feb-05	JACOBS	LYNEE	11-Nov-00
GAG	MICHELLE	28-Jan-12	JACOBSON	DEBBIE	16-Jul-77
*GASS	LOUISE	20-Jul-85	JAKWAY	CAROL	14-May-77
GAYLORD	LAURA	17-May-14	JAMMES	SUE	28-Jan-23
GEALOW	CAROL	14-Jul-79	JAROMBOK	PEGGY	24-Feb-96
GERTH	BETTY	20-Jul-85	JENSEN	PAT	21-Apr-79
GILMORE	MARY BETH	20-May-89	JOHNSON	ANNE M	20-May-05
GINTNER	JULIE	05-Feb-83	JOHNSON	CHERYL	16-May-92
GLADER	BARB	16-May-87	JOHNSON	DEBBIE	11-Nov-95
GLAMM	CINDY	21-May-88	*JOHNSON	JACKI	17-Jul-76
GOBLE	LESLIE	24-Sep-11	JOHNSON	JACKIE	25-Jul-81
GOLBUFF	CINDY	17-May-25	JOHNSON	JODIE	20-May-00
GRAVES	BEERNICE	24-Sep-11	JOHNSON	MARY ANN	29-Jan-11
GROSKREUTZ	ANDY	07-May-83	JOHNSON	PAT	08-Oct-77
GROSS	PEGGY	12-Feb-77	JOHNSON	PEG	06-Feb-82
GRUENHAGEN	LINDA	12-May-84	JOHNSON	RITA	17-May-08
GUNNICK	MARILYN	16-May-87	JOHNSON	VICKI	19-May-12
GUSA	NANCY	09-Feb-80	JOHNSTON	LINDA	22-Apr-82
HAGEN	SHELIA	24-Jan-87	JONES	PAMELA	07-May-83
HAHN	LISA	19-May-12	KABAGE	LORI	18-May-96
HALE	REBECCA	17-Sep-16	KAINZ	SUE	07-May-83
HALLBERG	DARLENE	20-Jul-85	KAMINSKI	MARY	25-Sep-10
*HAMBURGE	SANDY	17-May-86	KARBO	GLORIA	11-Feb-84
HAMMEL	JULIE	29-Sep-18	*KARLEN	MARY	06-May-78
HANSEN	KATHY	29-Jan-22	KAUFMAN	PEGGY	26-Feb-05
HANSEN	MARIE	24-Feb-01	KAUNONEN	EDIE	06-May-78
HANSEN	MARY	24-Sep-22	KELLER	MARGEE	25-Feb-89
HANSON	JACQUE	08-May-82	KELLY	DIANNE	19-Sep-78
HANSON	JANE	26-Feb-05	*KELLY	JUDY	22-Feb-78
HANSON	TAWN	25-Jan-25	KILEN	SHARLA	21-Feb-04
HARKESS	CHRISTINE	12-Nov-93	KILEY JOHNSON	CONNIE	08-May-82
HARMS	LYNELLE	16-May-80	KING	MARILYN	20-Jul-85
HASPER	JOAN	05-Feb-79	KINZER	JENNIFER	21-Feb-04
HAUGEN	DIANNE	11-May-85	KIRSCHNER	JILL	12-Nov-99
HAUGER	WENDY	25-Jan-14	*KLAASEEN	LONI	14-May-77
HECTOR	LINDA	27-Feb-99	KLEIN	SHARON	20-Feb-88
HEGSETH	DEBORAH	13-Nov-99	KLUCK	ELAINE	18-May-91
HEINEN	RUTH	22-May-78	KNIRK	CHRISTINE	26-Jan-19
HEMEN	KATHY	11-May-85	KOCAK JONES	MICHELLE	25-Jan-20
HEMSTAD	BARB	16-May-81	*KOEPPEN	BETTE	20-Jul-85
HENNING	LEANN	22-Sep-84	KORDIAK	MARILYN	08-May-82
HENRICHS	KARLA	09-Feb-91	KOVASH	LYNNE	20-Jul-85
HERMAN	JULIEANNE	09-Oct-76	KRATZ	JODEE	20-May-95
HERMANN	KAYLA	12-Aug-95	KREIBICH	MARY JO	17-Jul-76
HODGKINS	BETTY	20-Jul-85	KRITZBERGER	JOAN	13-May-78
HOECHST	DEBBIE	14-Aug-93	KVALE	VALERIE	10-Aug-91
HOENIGSCHMIDT	DANA	16-May-09	LARSON	JOANNE	17-Nov-07
HOFFMAN	SANDY	12-Feb-77	LARSON	JUDIE	14-May-77
HOLMBERG	JANE	19-May-18	LEE	GAYNELLE	11-May-86
HOMYAK	WENDY	29-Jan-22	*LEES	JUNE	20-Jul-85
HOWARD	ADRIEENE	20-May-89	LEHNEN	PAM	15-Nov-03
HOWE	BUNNY	24-Sep-82	LEHRER RUD	KAREN	05-May-79
HUDSON	MARY	24-Jan-87	LEISEHEIMER	LISA	21-Feb-08

<i>Last Name</i>	<i>First Name</i>	<i>KW Date</i>	<i>Last Name</i>	<i>First Name</i>	<i>KW Date</i> *Deceased
*LEMKE	SUE	27-Jan-24	LEVASSEUR	PAULETTE	16-Jul-83
LEWIS	CRIS S.	02-Feb-85	NORGAARD	PATTY	05-Jun-76
LIETZKE-CLARDY	PHYLLIS	03-May-80	NOVAK	ARELNE	18-May-91
LINDQUIST	JOAN	27-Feb-99	*OATMAN	DOROTHY	20-Jul-85
LOVELESS	MARY	10-Sep-77	OLMANSON	BONNIE	19-May-07
LOWINSKE	TONI	17-Jul-82	OLSON	BECKY	22-May-76
LUEDTKE	CONNIE	10-Feb-90	OLSON	CATHLEEN	28-Jan-17
LUNDQUIST	LORI	25-Feb-95	OMAAS	MARY	10-Aug-03
LUSCHEN	SMITTY	16-May-80	O'NEIL	BONNIE	16-May-87
LUURS	KRIS	22-Nov-08	*OSBERG	ZENNIA	16-May-81
*MAGER	BARB	11-May-85	OWEN	FREIDA	20-Jul-85
MAKI	KATHY	28-Jun-80	PALORANTA	MARY JO	12-Feb-77
*MANNIE	PAT	20-May-89	PARKS	BARBARA	08-May-82
MARSHALL	LORI	18-May-91	*PAZANDAK	CAROL	20-Jul-85
MARTISON	DR. SHERYL	22-Aug-82	PEARSON	STACY	29-Jan-11
MARX	SUSAN	12-May-84	PECHACEK	PEGGY	22-Sep-84
MATTHEISEN	CAROL	02-Feb-85	PEDERSON	HEATHER	20-May-95
*MATTSON	CHERIE	11-Feb-84	PETERS	DEBRAH	22-May-93
MATTSON	TERRI	13-Aug-94	PETERSEN	LUANN	10-Feb-90
MAYS	LUANN	25-Feb-89	PETERSON	ARLENE	24-Feb-01
MC COY	MARY LOU	11-Feb-84	PETERSON	BECKY	11-Nov-95
MC DONALD	CONNIE	26-Feb-00	PETERSON	KAREN	12-May-84
MC GOWAN	MARY JO	14-May-77	PETERSON	ROXANNE	09-Aug-97
MC KEE	JO ANN	06-Feb-82	PHILLIPS	BRENDA LEE	21-Feb-98
*MC NABB	BARB		PILARSKI	JOAN	22-May-93
MC PEAK	LINDA	25-Feb-95	PLOUMEN	KAREN	07-May-83
MEIXELL	GLEND	14-Jul-84	POLAND	NANCY	26-Feb-94
MENGELKOCH	DIXIE	26-Apr-76	*POLZIN	BARBARA	18-May-91
MENNENGA	MARY	27-Feb-99	POOLEY	ARLENE	16-May-80
MENZE	DEB	20-May-89	PORTER	KELLY	19-May-07
MESSERSCHMIDT	KATHY	24-Jan-87	POTTER	CHRISTIE	24-Feb-96
MEYEN	JAN	09-Feb-80	POULIOT	CHRIS	12-Nov-94
MEYER	BARB	24-Sep-83	POWELL	TRISH	28-Sep-13
MEYER	JODIE	19-May-01	PUMPER	AMY	09-Nov-91
MILLER	JOANN	20-Jan-16	PUTZIER	STEPHANIE	16-May-09
MILLER	MARILYN	16-May-87	RAETHER	DEE	17-Jul-82
MILLER	ILLEANA	26-Jan-19	REIFFENBERGER	GEORGIA	10-Feb-88
MIRSCH_WENNER	DAINA	22-May-04	REINER	JODENE	10-Nov-90
MITTENESS	ANNE	16-May-98	REINERT	PAMELA	08-May-82
MOELLER	MARY	02-Feb-85	RESTEMAYER	LESLIE	14-Nov-92
MOHS	LYN	10-Aug-96	RETTIG	KOLLEEN	25-Feb-89
MOLICKI	MARY	04-Oct-86	RHINHART	NANCY	21-Jan-78
MOLLERUD	GEN	20-Jul-85	RICHARD	MARY	16-May-81
MORTENSEN	JEANNE	16-May-87	RIEMER	CHERI	27-Feb-99
MULLER	MONICA	20-Jan-10	RINGQUIST YOUNG	BRENDA	06-Feb-82
MYROM	SALLY	13-Aug-88	ROBINSON	PAT	06-Feb-82
NAGEL-ALLEN	KERRY	21-May-94	ROBINSON	SHARON E	23-Feb-02
*NAUER	PRISCILLA	21-Apr-79	ROEHRING	CYNTHIA	20-May-89
NEIL	PAMELA	20-Feb-88	*ROIGER	TWILA LANEL	02-Feb-85
NELSON	BECKY	09-Nov-91	*RUHLAND-KRAMER	LINDA	05-Feb-83
NEUMANN	SHERAN	14-Jul-84	RUZEK	PEGGY	11-Feb-84
NEWVILLE	CATHY	20-Nov-04	SABATINE	ALANA	21-Sep-85
NICHOLS	ANNA	27-Jan-18	SAMMON	KATHY	05-Feb-83
NIKOLAUS	CONNIE	24-Feb-07	SANDAHL	BRENDA UMLAUF	21-May-94
NINDORF	LINDA	29-Jan-22	SANDERS	CINDY	22-Feb-03

<i>Last Name</i>	<i>First Name</i>	<i>KW Date</i>	<i>Last Name</i>	<i>First Name</i>	<i>KW Date</i>
SANEM	TEDDY	20-Jul-85	THOMPSON	MAUREEN	12-May-84
SATHER	BRENDA	15-Nov-97	THOMPSON	MICHELE	21-Feb-98
SAUER	MARY	15-May-99	THOMPSON	PAT	10-Nov-90
SCHLOMANN	LORI	10-Nov-90	TILTON	MARY	07-Feb-81
SCHMIDT	MEG	26-Jul-80	TODD	COLLEEN	24-Jan-15
SCHMITZ RUSCH	DELORES	29-Sep-79	TOMANEK	BRENDA	22-Feb-03
SCHOCH	AMY	24-Feb-07	TOPPINGS	SUE ELLEN	26-Jan-13
SCHRODEN	KAY	22-May-93	TORSETH	KAREN	20-May-05
SCHUE	ANDREA	17-May-25	TREMBATH	RUTH ANN	16-May-92
SCHUERMAN	KAREN	10-Nov-90	TROSSEN	SANDY	18-Sep-21
SCHULER	SUSAN	11-Feb-84	TRUMAN	LISA	21-May-05
SCHULTZ	PAT	16-Jul-77	TRUCKER	ARLENE	18-May-91
SCHWARTZ	CHERRY	17-May-86	UMLAND	CINDY	22-May-10
SCHWARTZ	JANICE	26-Jan-13	VANDER SYDE	SANDY	06-Feb-82
SHAFFER	TRACY	22-Feb-03	VAUGHAN	PAMELA	18-May-91
SHUMAN	CATHY	09-Aug-97	*VAVROSKY	GERRY	20-Jul-85
SIBILLEAU	CHRISTINE	19-May-18	VEENSTRA	DIANA	10-Nov-90
SIMMONS	THERESE	22-May-04	VELDMAN	JERI	22-Sep-84
SINGER	ELLIE	25-Feb-89	*VERGIN	JENNY	17-Jul-82
SISTAD	CHERYL	21-Sep-85	VERGIN	SERENA	17-May-03
*SJOQUIST	MARGARET	21-May-88	VERKENNES	MARY KAY	06-May-78
SJURSETH	JANELLE	14-Aug-93	VIESSELMAN	SHIRLEY	18-May-24
SKAJA-BELL	CLAUDETTE	21-May-05	WAGENAAR	JANET	06-Feb-82
SMITH	NAOMI	21-Nov-08	WAGNER	TERRI	16-May-80
SNYDER	CATHY	23-Sep-17	WALBURN	RONITA	12-May-84
SOBCZAK	PENNY	25-Feb-95	WALKER	ROBERTA	16-May-80
SONNENBURG	LOUISE	11-Feb-84	WALLER	BONNIE	23-Feb-02
SORENSEN	TEVYAN	27-Jan-18	WARD-DAHL	TAMI	25-Feb-89
SQUIRES	SHARON	12-Nov-94	WARPEHA FISHER	DIANE	22-Sep-84
STALEY	ALEXANDRA	18-May-24	WATSON	CHERYL	25-Jan-25
STARK	CORLISS	05-May-79	WEBER	JUDI	16-Jul-77
STENSON	CLAUDIA	17-Jul-82	WEBER	VICKI	07-Oct-78
STEPHENS	PATRICIA	18-May-02	WEHKING	BRENDA	22-May-04
STRAND	TERI	10-Feb-90	WEIBER	SANDRA	05-May-79
STREBIG	SUSAN	11-Sep-90	WELMAN	TINA	10-Aug-96
STRENGE	MYRNA	11-Feb-84	WESTERLUND	HEIDI	29-Jan-11
STRICKLER	ARLENE	01-Mar-86	*WHITTENBERG	MYRNA	16-Jul-83
STROBEL	KRIS	20-Feb-93	WICKERSHAM	MARY	07-May-83
*STRUCK	LYNN	08-Feb-92	WILKENING	ANNE	08-Aug-87
STRUTHERS	SHARON	08-May-82	WILL	CAROLYN	22-May-76
STRUZYK	SHELLI	18-May-19	WILL YOUNGBERG	ESTHER	28-Aug-82
STUDER	JANET	17-May-97	WOODS	BETTY	20-Jul-85
STUMVOLL	PENNY	08-Feb-92	*WORRALL	MARY	16-Jul-77
SUKKE	MADALYN	26-Jul-80	WRIGHT	SANDY	14-Jul-79
SUNDINE	SARAH	27-Jan-18	YERKES	MAGGIE	08-Oct-77
SWALINKAVICH	BARBARA	28-Jan-12	YOUNG	DAWN	14-May-77
*SWENSON	JOAN	20-Jul-85	YOUNG	DIANA	02-Feb-00
SWENSON	STEPHANIE	20-May-95	*YUREK	DONNA	07-May-83
TAPLIN	BONNIE	20-Feb-88	*ZENNER	PAT	11-Nov-95
*TEMPLETON	DELORES	20-Jul-85	ZEROTH	BARB	26-Jan-19
TESKE	JENISE	19-Sep-20			
THIELKE	ARLIS	22-May-10			
THOMAS	REBECCA	18-May-91			
*THOMPSON	CHERYL	07-May-83	*=Deceased		
THOMPSON	MARGARET	21-May-88			

Past State Presidents

Mrs. Jaycees Past State Presidents
1950-51 Lois Christensen, Winona
1951-52 June Ogle, Mankato
1952-53 Doloras Masse, Minneapolis
1953-54 Betty Gerth, Pipestone
1954-55 Bette Koeppen, Mankato
1955-56 Shirley Schwartz, Hibbing
1956-57 Carol Pazandak, Minneapolis
1957-58 Geneva Mollerud, Fergus Falls
1958-59 Dorothy Oatman, Bloomington
1959-60 Betty Hodgkins, Mankato
1960-61 Freida Owen, Austin
1961-62 Marilyn King, White Bear Lake
1962-63 Marie Cavers, Virginia
1963-64 Pricilla Nauer, S. St. Paul
1964-65 Darlene Hallberg, Hastings
1965-66 Gerry Troland, Moorhead
1966-67 Louise Gass, Northfield
1967-68 Barbara DeLa Hunt, N. St. Paul
1968-69 Joan Swenson, Wayzata
1969-70 Jackie Johnson, Bloomington
1970-71 Betty Blain, S. St. Paul
1971-72 Teddy Sanem, Cottage Grove
1972-73 Kris Arone, Excelsior
1973-74 Sally Anderson, Bemidji
1974-75 Michelle Fillbrandt, Bloomington
1975-76 Diane Bennett, Brooklyn Park
1976-77 Carolyn Will, Fergus Falls
1977-78 Julieanne Herman, Spring Lake Park

Jaycee Women Past State Presidents	
1978-79 Roxann Daggett, Frazee	<i>Reach Out</i>
1979-80 Pat Schultz, Marshall	<i>You Can Be Free, but the Cocoon Has to Go</i>
1980-81 Mary Kay Verkennes, S. St. Paul	<i>All the Way with Mary Kay</i>
1981-82 Judy Kelly, Cottage Grove	<i>Look to the Horizon</i>
1982-83 Nancy Dvoracek, Anoka	<i>Today's Dreams, Tomorrow's Joy</i>
1983-84 Arlene Pooley, Janesville	<i>Harmonizing Together</i>
1984-85 Barb Fish, Fergus Falls	<i>Hooked on the Minnesota Jaycee Women</i>

Women of Today Past State Presidents	
1985-86 Susan Schuler, Grygla	<i>A New Beginning</i>
1986-87 Pat Branstad, St. James	<i>Women of Today-Minnesota's Heat of G.O.L.D. (Growth, Opportunity, Leadership, and Dedication)</i>
1987-88 Mary Moeller, Anoka	<i>Horizons of Success</i>
1988-89 Bonnie O'Neil, Aitkin	<i>Reach for Your Dreams</i>
1989-90 Mary Malmberg, Tracy	<i>Celebrate the Magic</i>
1990 Connie Luedtke, Inver Grove Heights	
1990-91 Tami-Ward Dahl, Owatonna	<i>Hearts United in Service</i>
1991-92 Sheila Carroll, Springfield	<i>Hand in Hand, Building Our Future</i>
1992-93 Mary Hudson, New Hope	<i>Strength of the Heartland</i>
1993-94 Val Kvale, Emmons Area	<i>Setting the Stage for an All Star Performance</i>
1994-95 Jean Fast, Windom	<i>Together WE Can Make a Difference</i>
1995-96 Christine Harkess, Redwood Falls	<i>Creating a Pattern of Success</i>
1996-97 Nancy Poland, Anoka	<i>Linking Hearts Across Minnesota</i>
1997-98 Debbie Johnson, Blooming Prairie	<i>Poetry In Motion</i>
1998-99 Janet Studer, Holdingford	<i>Color the World</i>
1999-00 Lori Lundquist, Morris Area	<i>Believe and Succeed</i>
2000-01 Jodie Johnson, Aitkin	<i>Celebrating the Future Hand in Hand</i>
2001-02 Lynne Jacobs, Aitkin	<i>Soaring to New Heights</i>
2002-03 Kayla Hermann, Madelia	<i>Heart and Sole</i>
2003-04 Jodie Meyer, Golden Valley	<i>Shine Your Light</i>
2004-05 Brenda Schramm, Richfield	<i>Dance to the Song of Life</i>
2005-06 Sharon Robinson, Elk River	<i>Reach for Your Dreams</i>
2006-07 Mary Zurn, Benson	<i>Transforming Vision into Excellence</i>
2007-08 Bonnie Olmanson, St. Cloud	<i>Seasons of Change for a Better Future</i>
2008-09 Sarah Gafkjen, Richfield	<i>Leap of Faith</i>
2009-10 Jen Kinzer, Aitkin	<i>Paint the Masterpiece You Imagine</i>
2010-11 Anne Johnson, Redwood Falls	<i>Today is Where Your Book Begins</i>
2011-12 Cindy Sanders, Duluth	<i>Pathway to Our Future</i>
2012-13 Nicky Anderson, Madelia	<i>Imagine and Make it Happen</i>
2013-14 Vicki Rockwell, Fridley	<i>Be the Light. Reveal the Gifts</i>
2014-15 Laura Gaylord, New Ulm	<i>Passion is the Key</i>
2015-16 Terri Dahlberg, Woodbury	<i>Spread Your Wings, Something Wonderful is About to Happen</i>
2016-17 Jane Hanson, Madelia	<i>Be the Difference</i>
2017-18 Shelli Struzyk, Rice	<i>It's a New Dawn, It's a New Day</i>
2018-19 Brenda Sather, Greenbush	<i>Lead the Way</i>
2019-20 Cat Shuman, Monticello	<i>Making Connections</i>
2020-21 Illeana Miller, Monticello	<i>R.I.S.E</i>
2021-22 Anna Nichols, New Hope	<i>Something Wonderful</i>
2022-23 Jenise Teske, St. Joseph	<i>Giving a Piece of Your Heart</i>
2023-24 Amy Pumper, Byron	<i>Visions of Success</i>
2024-2025 Tevyan Sorensen, Burnsville	<i>We Go Together</i>

Minnesota US Jaycee Women Congresswomen

- Diane Bennett, Brooklyn Park
- Dawn Dahlberg, Mankato
- Nancy Dvoracek, Anoka
- Barb Fish, Fergus Falls
- Lynelle Harms, Mankato
- Phyllis Hussong, Shakopee
- Jackie Johnson, Owatonna
- Judy Kelly, Cottage Grove
- Marilyn Kordiak, Columbia Heights
- Arlene Pooley, Janesville
- Susan Schuler, Grygla
- Pat Schultz, Marshall
- Sam Solomonson, Albert Lea
- Madalyn Sukke, Willmar
- Sandy VanderSyde, Prior Lake
- Mary Kay Verkennes, S St.
- Paul/Minneapolis
- Janet Wagennar, Austin
- Dawn Young, Fridley

Minnesota United States Women of Today Ambassadors

1. Barb Fish, Fergus Falls
2. Nancy Dvoracek, Anoka
3. Dawn Young, Fridley
4. Mary Kay Verkennes, Nisswa
5. Susan Schuler, Grygla
6. Pat Branstad, St. James
7. Mary Moeller, Anoka
8. Bonnie O'Neil, Aitkin
9. Mary Molicki (Malmberg), Chicago, IL
10. Cindy Glamm, St. Clair
11. Janet Studer, Holdingford
12. Cathy Shuman, Monticello
13. Sheila Conrad (Carroll), Springfield
14. Tami Ward-Dahl, Owatonna
15. Vicki Johnson (Rockwell), Fridley
16. Jane Hanson, Madelia
17. Val Kvale, Emmons Area
18. Amy Pumper, Rochester
19. Deb Peters, Princeton
20. Christine Harkess, Redwood Falls
21. Nancy Poland, Anoka
22. Debbie Johnson, Blooming Prairie
23. Lori Lundquist, Morris Area
24. Jodie Johnson, Aitkin
25. Lynne Jacobs (Duffy), Aitkin
26. Karen Irwin, Elk River Area
27. Michele Thompson, Richfield
28. Kayla Hermann, Madelia
29. Connie (McDonald) Overlie, Richfield
30. Joan Lindquist, Buffalo
31. Jodie Meyer, Golden Valley
32. Brenda Sather, Greenbush
33. Brenda (Schramm) Tomanek, Richfield
34. Sharon Robinson, Elk River Area
35. Mary Zurn, Benson
36. Jill Kirschner, Champlin
37. Bonnie Olmanson, St. Cloud
38. Sarah Gafkjen, Richfield
39. Jen Kinzer, Aitkin
40. Cindy Umland, St. Cloud
41. Anne Johnson, Redwood Falls
42. Cindy Sanders, Duluth
43. Nicky Anderson, Staples/Motley Area
44. Laura Gaylord, New Ulm
45. Judy Herrala, Anoka
46. Lisa Hahn, Sauk Rapids
47. Mary Kenna
48. Kathy Lenk
49. Anna Nichols, New Hope
50. Kandy Dorlack- Champlin
51. JoAnn Miller- Byron
52. Jenise Teske- St. Joseph
53. Mary Hanson- St. Cloud
54. Cathy Snyder - St. Joseph