



**Minnesota Women of Today**  
**2024-2025 Winter State CIP**  
**Parliamentarian**  
*“Parli Tips with Bob and Me”*

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## Greetings to all Parliamentarians and Chapter Presidents!

It's hard to believe that we are already nearing the end of this year. As we reflect on our achievements and challenges, I want to remind you of an important task: If your chapter has not yet held a Bylaw/Policy Review or submitted its bylaws and policies for inclusion in the new Repository, please know that there is still time to take action. Conducting a Bylaw/Policy Review ensures that our guidelines align with our values and goals. If you need any support during this process, or if you would like me to participate in your review session in person or through Zoom, please do not hesitate to reach out. I'm here to help in any way I can. My goal is to have the Repository completed by May, and your contributions are vital for achieving this. Let's work together to ensure that our chapter's documents are in order and effectively organized. Thank you, and I look forward to hearing from you soon! ~Jeny Ohr

<i>3rd Tri Calendar</i>	
Feb 26	3rd Tri Webinar
Mar 1	March Planning
May 16-18	Annual Convention
<i>*Please consult the MNWT official calendar at <a href="http://ww.mnwt.org">ww.mnwt.org</a>, under Events to ensure that other key dates are not missed.</i>	

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In order to give the organization the greatest freedom to act within its object, bylaws should be made no more restrictive nor more detailed in specification than necessary.”  
**— Henry Martyn Robert, Robert's Rules of Order**

# Tri 3 Parli Challenges and SUCCESS Points

## 3rd Trimester Parli Challenge for Chapters

- Hold a Chapter Bylaw and Policy Review during Tri 3 either invite me or let me know.
- Send me your Bylaws and Policies to Review.

*Any chapter that does any of these challenges will be entered to win a gift card at Winter State.*

## 3rd Trimester Parli Challenge for District Directors

- For every chapter in your district that submits their chapter bylaws and policies during Tri 3, you will be entered to win a gift card at Annual Convention.

## 3rd Trimester Success Points

- Hold a by-law study committee meeting and submit to State Parliamentarian. 50 pts **ONE TIME ONLY**

*"See the MNWT President's Winter Chapter Packet (CIP) for this trimesters Bonus SUCCESS Point information."*



## Parli Tips with Jeny



Robert's Rules Standard order of business:  
3R-SUN when setting your agenda

1. Reading and approval of minutes

2. Reports of officers and standing committees

3. Reports of special committees

4. Special Orders

5. Unfinished business and general orders

6. New business

  


***Bylaw Change  
Notice***



Here is the notice about a Bylaw Change that will be voted on at the Business Meeting at Annual Convention. This bylaw was suggested at the October Bylaw and Policy review.

**I move that we remove on the second or third Saturday and change to take place in March in Bylaw ARTICLE V. MEETINGS Section 2. D.**

Currently it reads: March Planning shall be a planning session where present staff shall report on and make recommendations in their area for the coming year. This meeting shall take place on the second or third Saturday in March.



***Policy changes passed at Fall State Exec. Council Meeting***

1. M/S/P (Parli/COB) “Remove Policy J. OFFICER'S DUTIES 5. Programming Vice President f.”
2. M/S/P (Parli/Secretary) “Add the following to Policy J. OFFICER'S DUTIES 8. Secretary; Shall serve on the Marketing Committee.”
3. M/S/P (Parli/PA) “Change shall serve a one (1) year term to shall serve a two (2) year term to Policy O. COMMITTEES 3. Statewide Committee Descriptions and Specifics c. 2)”
4. M/S/P (Parli/DD05) “Add Executive Director and change shall a one (1) year term to shall serve a two (2) year term to Policy 0. COMMITTEES 3. Statewide Committee Descriptions and Specifics d. 2)”
5. M/S/P (Parli/Extensions) “Add State Store Manager to Policy O. 3 Statewide Descriptions and Specifics a. 1)”
6. M/S/P (Parli/Marketing) “Add Policies W. EXECUTIVE DIRECTOR 3. h Shall serve on the Future Directions Committee, i. Shall serve on the Marketing Committee, j. Shall serve on the Membership Management Committee.”

***Policy changes passed at Mid Year Exec Council Meeting***

1. M/S/P (Parli/COB) I move that we change to be held in June, October, and March or April to June/July, October/November, March/April in Policy G. DISTRICT MEETINGS AND REGISTRATIONS 1.
2. M/S/P (Parli/COB) I move that we remove and/or MNJOTS in the first sentence. Change MNJOTS to Annual in the sentence and add area in the third sentence in Policy J. OFFICERS’S DUTIES 13. State Program Managers a.

3. M/S/P (Parli/Sec) I move that we change State Secretary to State Marketing Vice President in Policy J. OFFICER’S DUTIES 14. Other Positions. E. NEWSLET Editor 8)