

**MINNESOTA WOMEN OF TODAY
STATE PRESIDENT EXPENSE
VOUCHER**

NAME DATE

STATE/EXECUTIVE COUNCIL MEETING	LOCATION	ROUND TRIP MILEAGE	_____ @ .15 = \$ _____
_____	_____	_____	_____ @ .15 = \$ _____
_____	_____	_____	_____ @ .15 = \$ _____
_____	_____	_____	_____ @ .15 = \$ _____
		MILEAGE TOTAL	\$ _____
		Acct 569.04	=====

DISTRICT MEETING	LOCATION	ROUND TRIP MILEAGE	_____ @ .15 = \$ _____
_____	_____	_____	_____ @ .15 = \$ _____
_____	_____	_____	_____ @ .15 = \$ _____
_____	_____	_____	_____ @ .15 = \$ _____
_____	_____	_____	_____ @ .15 = \$ _____
		MILEAGE TOTAL	\$ _____
		Acct 569.04	=====

REGIONAL MEETINGS MILEAGE

REGION 1	_____	MILES RT X .15 = \$ _____	_____
REGION 2	_____	MILES RT X .15 = \$ _____	_____
TOTAL REGIONAL MEETINGS MILEAGE			\$ _____

COMMUNICATIONS/SUPPLIES: PLEASE ITEMIZE AND ATTACH RECEIPTS

_____	\$ _____
_____	\$ _____
_____	\$ _____

COMMUNICATIONS/SUPPLIES TOTAL	\$ _____
	Acct 569.01 =====

GRAND TOTAL	\$ _____
	=====

Signed by _____

Approved by _____

***SUBMIT AT ANY TIME DIRECTLY
TO THE EXECUTIVE DIRECTOR***

FOR ACCOUNTANT USE ONLY	
Check # _____	_____
Date _____	_____
Acct. # 569.01	_____
Acct. # 569.04	_____