



Minnesota Women of Today Orders of the Day for Chapters

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ORDERS OF THE DAY FOR Chapters Meetings

1. Please make sure all cellular phones are either turned off or set to silent mode during the meeting.
 - As a matter of courtesy, please do not enter or leave the room when a speaker has the floor.
 - A motion slip must be prepared and given to the secretary and parliamentarian.
 - Any member in good standing may present a motion, enter into discussion, and vote. Please keep all motions in the positive.
 - Please be ready to second a motion to help expedite the business. Seconding simply means you would like to discuss the motion.
 - If you disagree with a motion, do not hesitate to vote no or abstain.
 - A quorum has (not) been established.
(A quorum is the number of voting members who must be present in order that business can be legally transacted. This should be stated in your bylaws and can vary from chapter to chapter.)

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