



Board of Directors Meeting
Minnesota Women of Today Foundation
Meeting Minutes - Coon Rapids
15 April 2023

The meeting was called to order at 10:03 am by Nicky Anderson, Chair

A quorum was established

Member attendance: Nicky Anderson, Bonnie Waller, Lisa Hahn, Jane Hanson, Candi Frick, Jeny Ohr, Mary Kaminski, Jenise Teske, Sharon Erickson, Cathy Shuman, Cindy Umland, Nancy Dvoracek

Chairman's Report – Nicky Anderson

1. 2023 Meeting - May (convention) Arrowwood Resort, 18-20 May
2. Annual Report - Emailed out rough draft.
3. Annual Convention:
 - Foundation Primary Body (with Exec Council) at approximately 3:30
 - Foundation Elections Meeting at 7:00
 - Foundation Table – extensions baskets will be at the table.
4. Foundation Brochure – Needs updating.
5. Additions to the agenda - Sustaining donation

Vice Chair's Report – Amy Pumper – report given by Jane Hanson

1. Renewing / new members – Amy will be reaching out to members up for renewal.
2. Bylaw / Policy Review - Recommendations

Announced/Recommended Bylaw Motions:

M/S/_ (Jane Hanson / Cindy Umland) Article V.C.2.a - insert **Membership Vice President** after State President.

Updated bylaw would read:

2. Executive Council members include:
 - a. State President, Membership Vice President, Programming Vice President, Extensions Director and the Executive Director shall serve as ex-officio members for the duration of their term of office in that organization.

M/S/_ (Jane Hanson / Lisa Hahn) Article IX.C.1. and C.1.b - strike **but such notices may be waived by any director.** after Board of Director member. And strike **or waiver** after notice.

Updated bylaw would read:

C. Notice of Meetings.

1. Notice of all MNWT Foundation Board of Director's meetings, except as herein otherwise provided, shall be given by mail, or e-mail if requested, at least fourteen (14) days before the meeting to the usual business or resident address of the MNWT Foundation Board of Director member.
 - a. Regular meetings of the MNWT Foundation Board of Directors may be held without notice at such time and place as shall be determined by the MNWT

Foundation Board of Directors with a quorum established. Any business may be transacted at any directors' meeting.

- b. At any meeting at which a quorum of MNWT Foundation Board of Directors are present, even without any notice hereof, any business may be transacted.

M/S/_ (Jane Hanson / Candi Frick) Article XI.A - insert **people who want to be sustaining members and those after MNWT Foundation to those.**

Updated bylaw would read:

- A. Planned Giving. The purpose of the Planned Giving committee is to market the MNWT Foundation to those people who want to be sustaining members and those wanting to leave a legacy. Benefactors will allow us to continue to support requests and areas of importance to our membership.

Policy Motions:

M/S/P (Jane Hanson / Cindy Umland) Policy II.D - strike **scholarship fund and replace with **fund that it came from.****

Updated policy reads:

- D. Young Adult Scholarships not claimed within a three-year time frame following high school graduation will be returned to the fund that it came from.
1. Reminder letters are sent annually by treasurer.

M/S/P (Jane Hanson / Jeny Ohr) Policy II.E - strike **and up to \$60.00 for and replace with **budgeted.****

Updated policy reads:

- E. MNWT Foundation Chair's convention registration, budgeted hotel expenses are to be paid by the MNWT Foundation. The Chair is to submit a voucher to the treasurer for reimbursement.

M/S/P (Jane Hanson / Lisa Hahn) Policy II.G.2 - strike **Endowment and replace with **Planned Giving****

Updated policy reads:

- G.2. Are to be distributed to donating members following Annual Convention. Mailing these shall fall under the duty of the Planned Giving Committee Chair.

M/S/P (Jane Hanson / Jenise Teske) Policy II.H.1.a.1) - *strike Two Grants may be for and up to \$150 total may be awarded. Up to \$50 may be reimbursed for expenses incurred during the extension process as detailed in the Application for Extension Funding Form. Up to \$100 may be reimbursed or expenses incurred after the extension has been completed as detailed in the Application for Extension Funding Form* and replace with **Grants and loans can be paid out per requirements on each application.**

Updated policy reads:

- 1) Extension Team funding is available to extension teams, chapters and districts participating in an extension. Grants and loans can be paid out per requirements on each application.

M/S/P (Jane Hanson / Cindy Umland) Policy II.H.1.b.1)- strike policy entirely and **renumber accordingly**

M/S/P (Jane Hanson / Lisa Hahn) Policy III.D.- insert **5. Planned Giving – Donation cards and donation envelopes.**

M/S/P (Jane Hanson / Jeny Ohr) Policy IV.A - insert **or MVP after State President.**

Updated policy reads:

- A. The Board of Directors shall hold authority to make changes to these policies as long as at least one member of the primary body is present. (State President, or MVP, or PVP or Extensions Director)

Secretary's Report –Bonnie Waller

1. Minutes of 14 January 2023 were approved.
2. Minutes of 1 February 2023 special meeting were approved.

Treasurer's Report –Jane Hanson

1. Review Financial Statements - Financial for Annual report for 22-23 was reviewed and accepted.
2. Unpaid Expenses - Discussed approved non-budgeted expenses from last fiscal year of \$1250 – bench and \$400 to offset Midyear expenses. It was decided to not accrue but pay out as bills are presented.
3. OYA updates - Update on 2 OYA scholarship that were set to expire in Jan 23.
Ashley Pugh – expired and \$500 was returned to undesignated assets.
Lindsey Walker – extended to 6/15/23. If no grades are sent by then, it will expire.
4. Other
Convention Funds – set up an income account that both income and expenses will run through.
\$624 income so far.
M/S/P (Jane Hanson / Mary Kaminski) to cash in the Edward Jones investment and put towards a CD.
M/S/P (Jane Hanson / Candi Frick) to establish a CD for \$10K at St Clair Bank – 12 month for 4.1%.

Committee work time – 10 minutes

Committee Reports

A. Chapter Grants – Laura Gaylord, Chair

Committee Members: Wendy Homyak, Candi Frick, Lisa Hahn, Nancy Dvoracek, Sharon Erickson

1. Chapter Grants Baskets Fall State –

M/S/P (Cindy Umland / Jeny Ohr) to have 3 Lucky Buck baskets at Fall State 2023.

- Tech Basket - Past Presidents
- Beverage – Jane Hanson, Nicky Anderson, Cathy
- \$/Gift Card Tree – Cathy Shuman, Jenise Teske

B. Endowment Fund – _____, Chair

Committee Members: Jessica Schultz, Jeny Ohr, Candi Frick

1. New endowment – True Friends – Discussion of having a \$10,000 for camper scholarship; more planning needed.
Submit article to NEWSLET.

C. Corporate Grants/Solicitations –, Mary Kaminski, Chair

Committee Members: Cindy Umland

1. Corporate Matches & Giving - Put together information to Chapters about having grants to chapters filtered through the Foundation.
2. Fundraiser to replace Amazon Smile
M/S/P (Mary Kaminski / Cathy Shuman) that the MNWT Foundation sign up for RaiseRight Scrip Fundraiser to replace Amazon Smile.

Encourage MNWT members to share with family and friends to sign-up for RaiseRight Scrip and help raise funds.

Promote in MNJOTS CIP and article in NEWSLET.

D. Scholarship – Jessica Schultz, Chair

Committee Members: Michelle McGowan, JoAnn Miller, Wendy Homyak

1. Straight River Scholarship – promoting.
2. Winter State Art Auction (Wendy / Jessica) – Guest speaker, Jodie Meyer talked about the decline in funds raised from the art auction over the last few years and possible reasons why. She suggested the next art auction be handcrafted jewelry.
M/S/P (Jane Hanson / Candi Frick) that the Winter State 2024 Art Auction for CLA scholarship be handcrafted jewelry,
3. Cheryl L Anderson – Due August 1st (Promote)

E. Planned Giving –Tevyan Sorensen, Chair

Committee Members: Anna Nichols, Shirley Viesselman, Amy Pumper, Allie Staley.

1. Brochure / Outreach – post card mailing
M/S/P (Cindy Umland / Sharon Erickson) to budget up to \$600 for postage for Planned giving post cards.
2. District/Regional Competition - on hold for now
3. Sustaining Memberships –

F. Promotion Task Force – All Committee Chairs

Committee Members: Nicky Anderson, Amy Pumper, Laura Gaylord, Mary Kaminski, Tevyan Sorensen, Jessica Schultz

1. Create Calendar .

Ongoing Business

1. Hosting Annual Convention. Each subcommittee gave a status update, everything is on schedule for hosting MNWT Annual Convention 2023.
2. State Fair Bench – If more than the \$1,200 allocated by the Foundation is raised, the overage will be returned to the Foundation,

New Business

1. Chapter Service Center Requests, Tanya Rothstein – No requests
2. Membership Update, Shellie Matthes - reported by Jenise Teske. 7 chapters met challenge.
M/S/P (Jenise Teske / Candi Frick) that the Foundation fund the following cash rebates for 1st Trimester: \$10 gift certificate from State Store for chapters achieving 100% retention-and \$15 cash rebate for 3 or more new member adds.
3. Extension update, Glorie Balfanz- reported by Jenise Teske. Annual convention baskets – Outdoor Picnic and Kitchen/Baking and Cooking
M/S/P (Jenise Teske / Candi Frick)) that the Foundation fund the following cash rebates for 1st Trimester: \$500 for any new chapter that completes extension by 31 July 2023 and \$300 for any new chapter that completes extension by 30 August 2023.

Next Meeting Date: Annual Convention & then July / August 2023

Adjourned at 1:05 pm