

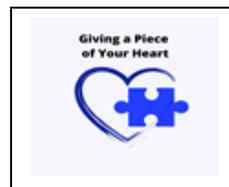


Minnesota Women of Today
Fall State CIP 2022-2023
“Giving a Piece of Your Heart”

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www.mnwt.org



Hello again, Chapter Presidents

I was so thrilled to see all of you that attended the President-State Delegate retreat on July 23. I hope you took away at least one thing to use in your chapters. You can keep the excitement going with a few pointers listed below:

- Continue to encourage your board and general members.
- Actively recruit—this is everyone’s job.
- Hold at least two socials per trimester.
- Keep your social media up-to-date.
- Keep in contact with members who miss a meeting.
- Have fun at your meetings!
- Share important information from the CIPS (chapter information packets) with appropriate persons.
- Show up at meetings—district and state meetings, when possible.
- Be creative in ways your members can connect with one another.

Keep giving from your heart, Jenise

Inside This Issue

Page 1

- Welcome
- SUCCESS points
- Important dates

Page 2

- HEART Award
- Presidential Pin/Medallion winners
- Q & A Zoom

Page 3

- 2nd Trimester Challenge

Page 4

- Monthly Reporting

Page 5

- Mid-Year Evaluation Form

Page 6

- H.E.A.R.T. Award form

Page 7

- Resources

Page 8

- Healthy Chapters
- Communication

Important Dates for 2nd Trimester

October—

- 7-8th USWT Mid-Year Convention
- 26th 2nd Trimester Webinar
- 31st President’s Monthly Report due

November—

- 1st Outstanding Award nominationa due
- 15th Early Bird renewals deadline
- 19th State Committee Meetings
- 30th President’s Monthly Report due

December—

- 15th All 2nd Tri renewals due
- 30th 2nd Trimester Closeout
- 31st 2nd Tri H.E.A.R.T award submissions due
- 31st All New Member Adds due
- 31st President’s monthly report due

January—

- 2nd Tri Presidential Pin Nominations due
- 2nd Tri Projects/Program Manager Nominations due
- 2nd Tri Programming Reports due

Presidential SUCCESS Bonus Points

2nd Trimester

Have three or more members attend the October MNWT webinar (25 points)

AND/OR

Support ONTO sales by purchasing a T-shirt or flowers (25 points)

AND/OR

Submit at least one nomination for the Winter State Outstanding Awards by November 1st (25 points)

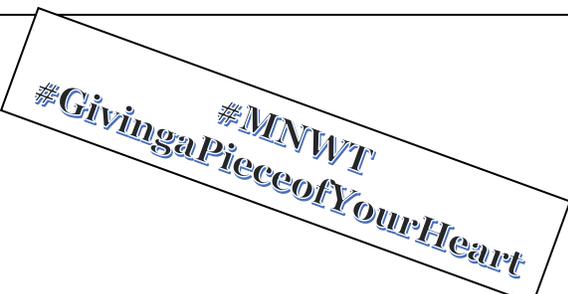
AND/OR

Participate in the President’s 2nd Trimester challenge (25 points)

AND/OR

Have two or more members attend another chapter’s meeting or event by December 31st (25 points)

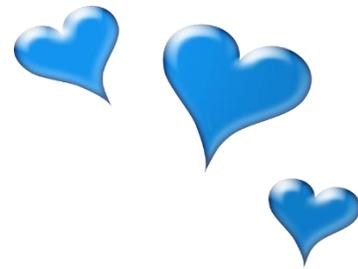
(Maximum 100 points)



IMPORTANT INFORMATION FOR CHAPTER PRESIDENTS

The H. E. A. R. T Award

- 1) You realize that someone in your local community exhibits any or all of the necessary qualities.
 - a) Helping others happily
 - b) Excited, energetic, earnest
 - c) Active in projects, admirable
 - d) Reliable, remarkable
 - e) Talented, tireless
- 2) Send an email at president@mnwt.org with the above information.
- 3) An award will be granted at least once per trimester. (see page 6 for form)



2nd Trimester Webinar **Wednesday, 10/26/2022**

6-6:30pm: How to Make Reporting Programming Fun!

6:30-7pm: Keep the Excitement Going!

7-8pm: Conflict Resolution & Improving Cohesion in your Chapter

Presidential Medallions/Pins **1st Trimester**

Receiving a Presidential Pin is a high honor as only 75 awarded each year. At Fall State the following members were recognized for "Giving a Piece of Their Heart" in their chapter and community. Please join me in congratulating them.

Sara R., Monticello
Avenlee S., St. Joseph
Tevyan S., Burnsville
Maureen E., Burnsville
Betsy M., Rice
Theresa C., New Hope
Marsha Z., Sauk Rapids
Samantha N., Rice

Linda R., St. Joseph
Laura B., Fridley
Leslie G., Aitkin
Amber D., Fairmont
Janell H., Melrose
Donna S., Hutchinson area
Rochelle P., Sauk Rapids
Alexis B., Burnsville

Chapter Presidents and State Delegates are dedicated to the community, chapter and their members. Each trimester, a select few are recognized with a Presidential Medallion. Please join me in congratulating them.

Arlene F., Avon
Jane H., St. Cloud
Suzanne L., Maple Grove
Kenya C., Glenville

Emily M., Duluth
Fawn W., Sauk Rapids
Nicky A., Staples-Motley
Jane H., St. Cloud

I URGE you to take a few minutes in December to recognize your amazing members and nominate them for a Presidential Pin or Medallion.

LET'S CHAT!
Q & A ZOOM
For Chapter
Presidents
2nd Trimester

Reminders for self-love:

- 1) Treat yourself with kindness & compassion
- 2) Create days filled with gratitude
- 3) Find peace in your choices
- 4) Know that your life is not going to look like anyone else's—that is what makes it beautiful
- 5) You don't have to wait for perfect

2nd Trimester Chapter President Challenge

You have made it through the 1st Trimester, and in ways it might have been overwhelming. But I want you to look at the progress you have made and what steps you want to take next. Look at what you have done right and what you might be able to improve upon. Make it into a VISION board, if you will. You could do individually or as a board. Once you complete the exercise below, email it to me or bring it to our Chapter President chat!

VISION FOR _____ WOMEN OF TODAY 2022

3 GOALS:

- 1.
- 2.
- 3.

**HOW AM I MAKING THE WORLD
A BETTER PLACE:**

THEME:

FAVORITE PROJECT:

FAVORITE SOCIAL:

**WHAT IS MY FAVORITE
MOTIVATIONAL QUOTE:**

**2 NEW IDEAS I WANT TO TRY
THIS YEAR:**

- 1)
- 2)

3 PEOPLE THAT HAVE IMPACTED ME:

- 1)
- 2)
- 3)

3 THINGS I WANT TO IMPROVE UPON:

- 1)
- 2)
- 3)

Chapter President Monthly Report

I want to thank all of you who have been sending me reports. I have enjoyed so much hearing what you are doing in your chapters and the ways your finding to "Give a Piece of Your Heart." I know reports are sometimes a big ask and some may say that it is hard to find time to fill out the online report. But if you do not have time or feel intimidated by the form, please just send an email, telling me what you did the past month, bragging about fun things your members did, telling me about projects your chapter held, and sharing any concerns you would like to discuss further. Here is the link for the online form: <https://www.emailmeform.com/builder/form/w1eae9d0EoB3G2DxvS6ZdPc>



Minnesota Women of Today
Local President Monthly Report Form

Report is sent automatically to your district director, the state president, membership vice president, and chapter management. A paper copy should be mailed to all of the above postmarked by the last day of each month.

Print Name _____ Date _____ District _____

Chapter _____ Email _____ Phone _____

What did you and your chapter do for Membership this month? (Orientations held, retention activities, activation activities, recognition given to members, how many are renewing, how many new members and how were they signed, etc.)

Meetings and Events held during the month (List all board, general membership, and other activities held and upcoming meetings and activities to be held and how many attended, any programs held, and the dates of the meetings and events.)

Travel (List any travel for the month and any upcoming travel including to other chapters, district, state, national functions, meetings or events. Please include the dates).

Are there any conflicts or problems in your chapter?

What can your District Director or district board members do to assist you and your chapter?

What can the Executive Council or staff members do to assist you?

Other comments, concerns or requests:



Minnesota Women of Today Chapter President Evaluation Form

The Mid-Year and Year End evaluations is a MNWT tool provided to members in leadership positions to help track their progress Mid-Year. We are re-evaluating this procedure, but for now please take the time to evaluate how you are doing thus far and share with your District Director and myself. This form can be emailed to pres@mnwt.org.

NAME: _____

EMAIL: _____ PHONE: _____

CHAPTER: _____ DISTRICT: _____ AREA: _____

Is Your Chapter a 2 and Under Chapter? _____ MNWT POSITION: _____

1. GOALS

Goal 1

- A. State your goal addressing a specific aspect of membership such as recruitment, orientation, retention/activation at the chapter level. Be specific.
- B. List the steps you did to accomplish this goal, including what progress you made, results attained, and your assessment of the outcome.

Goal 2

- A. State your goal concerning chapter meetings. Be specific.
- B. List the steps you did to accomplish this goal, including what progress you made, results attained, and your assessment of the outcome.

Goal 3

- A. State your goal involving programming. Be specific.
- B. List the steps you did to accomplish this goal, including what progress you made, results attained, and your assessment of the outcome.

2. Describe your role/attendance/visitation at local, district, state or national meetings, committee meetings and trainings.

3. How did you promote membership? What were the results?

4. What resources available (trainings, CIP's, manuals) have helped you in your position?

5. What would you like more training on or assistance with?

6. What has been your greatest challenge?

7. What has been your biggest success?

8. Is there anything you would like to have known before taking this position?



H.E.A.R.T. AWARD 2022-2023

Is there a member of your community that has exhibited qualities of “Giving of Their Heart?” Complete the form below and email to me to let this person know you appreciate and value what they are doing.

NAME: _____

YOUR CHAPTER: _____

WHAT HAS THE NOMINEE DONE IN YOUR COMMUNITY? (You can use a qualification that starts with one of the letters of H.E.A.R.T. if you wish.)

WHEN WOULD YOU LIKE THE AWARD PRESENTED? _____

Email to me at president@mnwt.org or
Mail to me at:
810 – 10th Avenue S. Apt 103
St. Cloud, MN 56301

WORKING TOGETHER



MEMBERSHIP

MEMBERSHIP RESOURCES:

Check out the Chapter Information Packets (CIPs) for the Membership team. They are here to help support you.

Fall State CIPs (2nd Trimester):

- ♥ MVP – http://mnwt.org/pdfs/poa-cips/mvp_cip-fs.pdf
- ♥ CMVP - http://mnwt.org/pdfs/poa-cips/cmvp_cip-fs.pdf
- ♥ Extensions - http://mnwt.org/pdfs/poa-cips/ext_cip-fs.pdf

Chapter Presidents and membership involves teamwork. The best way you can support your membership team is to ask them what their goals are and how you can help them accomplish them. AND then support them throughout the year. Next, you can offer positivity and listen to them, Make it a safe place for them to share ideas. Welcome their ideas and be willing to listen to new ideas on how things could be done? Let your actions match your words so as not to sabotage your membership team.

PROGRAMMING

PROGRAMMING RESOURCES:

Check out the CIPs for the State Program Managers. They are here to support you in your local chapter activities.

Winter State CIPs (2nd Trimester):

- PVP - http://mnwt.org/pdfs/poa-cips/pvp_cip-fs.pdf
- CC SPM - http://mnwt.org/pdfs/poa-cips/comc_cip-fs.pdf
- LL SPM - http://mnwt.org/pdfs/poa-cips/ll_cip-fs.pdf
- P-A SPM - http://mnwt.org/pdfs/poa-cips/priority_cip-fs.pdf
- YT - http://mnwt.org/pdfs/poa-cips/yt_cip-fs.pdf

At Winter State we will presenting our Annual Outstanding Awards, which are hosted and presented by the programming team. These awards were created to recognize outstanding members of our local communities. There are three separate awards: Outstanding Young Adult (OYA), Person with Determination (PWD), and Women Who Impact (WWI). Please consider nominating members of your communities of each of these awards. For more information, contact pvp@mnwt.org

BOARD

Board Resources;

The MNWT Staff is here to support you and your local activities. We would love to visit and support your chapter. Reach out to us at any time throughout the year.

Fall State CIPs (2nd Trimester):

- President - http://mnwt.org/pdfs/poa-cips/pres_cip-fs.pdf
- AVP – http://mnwt.org/pdfs/poa-cips/avp_cip-fs.pdf
- MKVP – http://mnwt.org/pdfs/poa-cips/mkvp_cip-fs.pdf
- FVP – http://mnwt.org/pdfs/poa-cips/fvp_cip-fs.pdf
- Secretary – http://mnwt.org/pdfs/poa-cips/sec_cip-fs.pdf
- Parli – http://mnwt.org/pdfs/poa-cips/parli_cip-fs.pdf
- COB – http://mnwt.org/pdfs/poa-cips/cob_cip-fs.pdf
- PA - http://mnwt.org/pdfs/poa-cips/pa_cip-fs.pdf

QUICK GUIDE

- ♥ Chapter Bylaws/Policies—MNWT Parli
- ♥ Chapter Newsletter—MNWT Marketing VP
- ♥ Chapter Minutes—MNWT Secretary
- ♥ Monthly Local President Report—MNWT President and DD
- ♥ Local Trimester Programming Report—MNWT PVP
- ♥ Mid-Year Evaluations—MNWT CMVP
- ♥ Chapter Budget—MNWT FVP
- ♥ Chapter Scrapbook Pages—MNWT PA

Trait #2 of a Healthy Chapter:

Have a balance of service projects, socials and membership events every trimester. Ideally this would mean two or three per trimester.

- 1) Service projects are the best means to make your chapter known in your community. Anything that makes a difference holds value for your members and your community!
- 2) Socials are vital for increasing a bond between your chapter members and building friendships. These should be for members only and be fun and/or to learn something new.
- 3) Membership or m-events are held for the purpose of introducing prospectives to your chapter and what you do. The result is that you add new ideas, excitement and more manpower for your projects.

3 C'S OF EFFECTIVE VERBAL COMMUNICATION:

- 1) Confidence. You exhibit confidence by showing that you believe in what you are saying and follow through. Make eye contact, using a firm but friendly tone. Listen and be empathetic towards others instead of sounding arrogant or being aggressive.
- 2) Clarity. Prepare what you are going to say ahead of time. Don't take too little or too much time. Be clear and direct in what you say. Stay on point. If you ramble, you may confuse your audience.
- 3) Curiosity. Show an interest in what others are saying. Ask questions to make sure you understand what is being said. Plus, this gives the other person a chance to explain further. Be attentive and do not interrupt. Let the speaker finish what they are want to say.

REMEMBER OUR CREED

We, the Women of Today, are service, growth, and fellowship.

We believe that through us great lessons can be learned, worthy deeds performed, and a hand of fellowship extended to millions of women everywhere.

May we leave the world a better place because we lived and served within it.

Trait #3 of a Healthy Chapter:

Be active in recruitment and retention, which means finding a balance between being open to new members' and their ideas, while also working to keep your current members active in your chapter.

- 1) Make yourself known in your community by publicizing general chapter meetings and community service project in your local newspaper and on Facebook.
- 2) Keep communication open with all your members. Reach out if you do not see them for 30-60 days and let them know they are missed!
- 3) Make recruitment an active process. Know your "Why?" speech for when you meet someone new in the community. Invite them to the next social, event or meeting.