



WINTER STATE 2019 CIP

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Hello Fellow Parli Archers!

It's hard to believe we are already two-thirds of the way through our Women of Today year! It has gone by so fast, but there is still one more trimester to finish strong. It is also time to start thinking about next year. Have you ever thought about taking that next step in becoming a leader in your chapter or district or even on the state level? You won't regret it.

There is still time for me to take a look at your bylaws and policies to make sure everything is up-to-date. You should have them reviewed each year for changes. You can send me your bylaws and policies via email at parli@mnwt.org. Ensure that your chapter or district gets put into the drawing for the basket to be drawn for at Annual Convention by getting those to me. Remember, if you haven't yet, go like the Parliamentarian Facebook page for any upcoming information, this is also the location of the special "bullseye" challenges, for those who like the page.

Make sure as you are wrapping up your year that you are not forgetting about how to properly hold your elections. You want to make sure you have a good plan in place no matter what happens. Your chapter elections are critical to the foundation of a healthy chapter and one that will continue to grow. Be sure to follow your bylaws as you start your election and nomination process.

Draw, Anchor, Aim and Shoot straight,

Barb



3rd Trimester Bullseye Challenge

To submit your answer to the third trimester bullseye challenge, you must do the following:

- 1. Like the Parliamentarian Facebook Page.**
- 2. Answer questions that are asked on the Facebook Page.**
- 3. Submit your answers to the questions during the trimester and you will be entered into a drawing for a basket to be awarded at Annual.**
- 4. All participants from this last year will be entered into a wine and chocolate basket to be awarded at Annual.**



**Chapter and District
3rd Trimester Challenge**
**Schedule and Hold your
policy and bylaw review,
then submit to the
Parliamentarian for
review in third trimester
to be entered in a drawing
that will be awarded at
Annual. Must submit by
April 30th.**

**Minnesota Women of Today
3rd Trimester SUCCESS Presidential Bonus
Points**

**Submit a Nomination for a Community Connections
Year End Award (50 points)**

and/or

**Hold an M Event and Sign 3 New Members for 3rd
Trimester (50 points)**

and/or

Reach 85% Retention for 3rd Trimester (50 points)

and/or

Submit a Chapter Article to the NEWSLET (25 points)
and/or

**Have 2 Members of your Chapter Attend the February
State Wide Webinar (25 points)**

and/or

**Donate \$25 or more to the US Women of Today Ways
and Means (25 points)**

and/or

**Donate \$25 or more to MN Programming
Area: Wishes and More (25 points)**

Maximum of 100 Bonus Points

← ARROW TIPS →

Bylaw-Basic principle rules that relate to itself as an organization, rather than to the parliamentary procedure that it follows.

- *Bylaws define the characteristics of the organization*
 - *Prescribe how the organization functions*
- *Includes rules that the society considers so important that they cannot be changed without previous notice to the members and the vote of a specified large majority and cannot be suspended (without the exception of clauses that provided for their own suspension under specified conditions.)*

BYLAWS AND YOUR CHAPTER ELECTIONS!

Leadership is always an important aspect of an organization's success. But remember it's not the title that gives someone power – a person holding a leadership position only has the power that is given to that position as stated in the bylaws. Be sure to remind those members that are interested in a leadership role in your chapter to review the bylaws and policies to see what duties and responsibilities are outlined there. They are responsible for performing those duties, whether or not the person who held the office before them did. A suggestion would be to hand out or place in the newsletter that section of the bylaws.

Before you begin the nomination and election process you **NEED** to check your chapter or district bylaws. There are rules regulating your elections and nominations in the bylaws and you **MUST** follow them.

WHO NOMINATES AND HOW DO YOU DO IT?

A nomination is a formal proposal to the voting body in an election to fill an office or position, suggesting a particular person as the one who should be elected. Common methods of nominations are:

- Nominations by a committee
- Nominations by the chair
- Nominations by mail
- Nominations from the floor
- Nominations by ballot
- Nominations by petition

Nominations by committee and from the floor are the most common methods. They are usually done in connection with each other. The nominating committee first gives its report and then the presiding officer asks for nominations from the floor.

Nominating Committee

Candidates for offices may be selected by a nominating committee. The committee should consider nominees who have demonstrated the abilities to handle the jobs for which they are nominated. Most chapter/district bylaws list special qualifications for office holders. The nominating committee may be composed of outgoing officers or senior members because they should understand the duties required of the offices. It is most common to include the Past President's and two other members from your chapter. Refer to your chapter/district bylaws.

Nomination Process

When the nominating committee is called for its report, the chairman rises and says, "Ms. President, the nominating committee submits the following nominations. For President, Mary A., For Vice President, Sally M., etc."

Nominations do not require a second. As the nomination is made, the chairman repeats it and the secretary records it. It is not necessary to accept the report of the nominating committee. Nominations made by a committee are treated just as if made by members from the floor. The chairman must inquire if there are any further nominations. No member may nominate more than one candidate for each office.

It is not necessary to have a motion to close nominations when only one name for an office is suggested. Two calls for additional nominations should be sufficient to ensure that all who wish to make nominations have had an opportunity to do so. If no additional names are suggested for an office, the chairman may announce, "The nominations are closed, and we shall proceed with the election."

A motion to close the nominations may be made if the list of candidates is getting too long. It is not debatable and requires two thirds vote to pass.

Prior to voting but following the formal closing of nominations, nominations may be reopened by a motion, which requires only a majority to carry.

Voting on Nominations

If all nominations are completed at once, you can use a single ballot to vote for all offices, this is a faster ballot vote than doing each office separately.

The tellers then tally the votes and the results are given to the chair to announce. If there is an office where there was no majority, the chair announces "no election" and another ballot is done. For offices where a majority was won, the chair announces the winner. Balloting continues until someone has won the majority of votes.

