



**Minnesota Women of Today  
Fall State CIP 2020-2021  
Extensions Director - OPEN**

Contacts:  
Illeana Miller, 612-860-4568  
Tevyan Sorensen, 214-215-5864  
Jenise Teske, 612-735-0053  
[extensions@mnwt.org](mailto:extensions@mnwt.org)  
[www.mnwt.org](http://www.mnwt.org)



## Welcome to Trimester 2!

There are no current extensions in progress, but the membership team is working diligently with the Two and Under chapters, St. Joseph and Rogers-Otsego-Dayton in continuing to train, mentor and come along side to help them grow and flourish. Both chapters are busy doing projects and collecting donations for organizations in their communities, fundraising, and meeting face to face to engage and maintain communication with their chapter members. If you know of any communities that would benefit from a chapter, please do not hesitate to reach out to the membership team! Remember, the more members we have, the more friends we have to celebrate and make a difference in our communities.



### TRIMESTER 2 CHALLENGE:

HOLD A FUNDRAISER, POST ON YOUR FACEBOOK PAGE AND TAG THE CMVP, MVP AND PRESIDENT AND YOU WILL BE ENTERED IN A DRAWING FOR A \$25 GIFT CARD FROM STATE STORE.

PRESIDENTIAL BONUS POINTS  
for SUCCESS Trimester  
2, 2020-2021

**Sign at least ONE new member  
during Membership Week  
(November 29-December 5)**  
25 points

AND/OR

**At least two chapter members  
attend Trimester 2 Webinar 10/28**  
25 points

AND/OR

**Hold a Public Membership event  
during Women of Today week  
(September 20-26)  
(Invite the Membership VP  
to get credit)**  
25 points

AND/OR

**Submit Program Manager Trimester  
Report by January 2nd deadline**  
25 points

AND/OR

**Submit a nomination for  
Outstanding Young Adult, Women  
Who Impact and/or  
Person with Determination Award  
by November 1st deadline**  
50 points

MAXIMUM 100 POINTS



### Important Dates to Remember:

**9/20-9/26**

Women of Today Week

**10/1-10/3**

USWT Mid-Year  
Convention

**10/24**

Make a Difference Day

**10/28**

Trimester 2 Webinar

**11/1**

Outstanding Award  
nominations due

**11/15**

Early Bird renewals due

**11/21**

State Committee meetings

**11/29-12/5**

Membership Week

**12/15**

All renewals due

**12/30**

Trimester 2 closeout

## Extensions Quick Facts

**What is an Extension?** An extension is the forming of a new chapter within the Minnesota Women of Today (MNWT). To complete an extension in Minnesota, the following requirements must be met:

1. Charter Fee (check current Bylaws for amount of fee) and Intent to Charter Form must be filed (see Book of Forms or sample in Appendix) with the MNWT Extension Director.
2. You must meet the current membership requirements of a chapter as set forth in the MNWT bylaws.
3. Names of all members along with their address, phone, email and birthdate, must be included on an add/change form and sent to the MNWT Chapter Service Center.
4. Dues for all chapter members must be paid to the MNWT before the chapter can be recognized.

### Why do an Extension?

1. It is fun!!! You do an extension because it is fun to share with others what you value and enjoy.
2. Make the world a better place. The lives of the women who join the new chapter will be enriched just as your life has been enriched. Their community will benefit as well from their service to local needs.
3. The process will help you. You will wear many hats in this process as you recruit and orient new members, contact media, lead meetings, arrange for speakers, help things run smoothly, train leaders, and help plan the future for a new chapter.
4. Assure the future of our organization. The state organization's strength comes from strong chapters with enthusiastic members. Consequently, we need to build our chapter base, both by helping existing chapters grow strong and by establishing new, healthy chapters.

**Who can do an Extension?** There are a variety of ways in which an extension can be completed.

1. Your chapter may choose to extend to a nearby community.
2. Your district may choose to work together to extend a community in close proximity to the chapters within your district.
3. You may join an extension team. This generally works in a couple of different ways. ♣ You may volunteer or be asked to work on an extension as a recruiter or trainer. ♣ With the extension team, the charter is filed by the extension team and the charter fee is funded by the Extension Fund. ♣ The extension director or extension team chair will contact you to assist in the completion of an extension. ♣ Often a chapter or district will take over the 2-year follow-up once the extension is complete. It is critical that the transition between the extension team and the chapter/district is clear for both parties, as adequate follow-up is critical for the new chapter

### Where can you do an Extension?

1. Choose a community near your chapter and/or district. ♣ A former chapter member may have moved to a neighboring community. ♣ Members of your chapter may have friends, relatives or acquaintances in a nearby community. ♣ A neighboring community may not have a service organization available.
2. Your extension director may have a target community in your area. ♣ A former MNWT member may have moved to a new community and will need assistance forming a new chapter. ♣ Women in a community may have contacted the organization and are interested in starting a chapter. ♣ There may be an opportunity to expand into a new area of the state. ♣ The names of women interested in Women of Today may have already been gathered from an expo.