



Minnesota Women of Today
2024-2025 Plan of Action
Chairman of the Board
"Keeping the Vision Alive"

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Goals and Implementation

- I. Serve as a liaison between the Minnesota Women of Today and the United States Women of Today for the 2024-2025 year
 - A. Establish an ONTO Committee to promote national conventions
 1. Ask members to be on the committee by MNJOTS
 2. Have committee meetings prior to conventions to plan table activities and skits
 3. Design, promote, and sell ONTO shirts as a fundraiser
 4. Ask for donations of prior ONTO shirts to put together a quilt for raffle at Winter State to coincide with the 75th Anniversary
 5. Sell flowers/personal messages for distribution at Winter State
 - B. Host visiting national officers at state meetings
 - C. Promote USWT activities, certifications and challenges at state meetings and in Chapter Information Packets
 - D. Represent Minnesota Women of Today at all national conventions and help the president lead the delegation with compilation of awards, recognition and business
 - E. Promote US Women of Today Buckets of Sunshine and collect donations at Fall State and Annual Conventions
- II. Support the MNWT 2024-2025 State President to help her achieve her goals for the year
 - A. Support the Minnesota Women of Today president as she requests and needs
 - B. Reply to all correspondence in a timely manner
 - C. Manage the Minnesota Women of Today Committees
 1. Communicate with the committee chairs at least twice during the trimester
 2. Review agenda items before each meeting and work with chairs to ensure agendas/minutes are sent out two weeks prior to the meetings with minutes to CSC within a week after the meetings to be shared on the website
 3. Be available to help as needed during committee meetings and ensure the zoom attendees can hear
 - D. Chair the Elections Committee to secure president candidate(s) for the 2025-2026 year
 1. Find committee members from each of the four areas to serve as elections representatives
 2. Assist candidates with filing and questions they may have
 3. Coordinate elections as directed in the Bylaws and Policies
 - E. Oversee the District Directors with planning for the 2025 Regional meetings
 1. Meet with District Director as Fall State, Midyear Exec and via zoom to ensure they have necessary tools and information to be successful
 - F. Coordinate and facilitate March Planning
 1. Create form and promote members submitting recommendations
 2. Get registration form out at Winter State
 3. Begin promotion at Fall State
- III. Guide and support the past chapter presidents each trimester
 - A. Include information and challenges in Chapter Information Packets and via email
 1. Reference Leadership Toolbox and other resources
 - B. Keep in touch to be able to share ideas that will help in their role as past president