



Plan of Action 2017-2018

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Goals/Implementation

- A. Serve as a liaison between the Minnesota Women of Today (MNWT) and the United States Women of Today (USWT)
 1. Establish an ONTO committee to promote national convention.
 2. Have at least 15 members attend mid-year convention in October and 20 year-end in June.
 3. Host visiting national officers at state meetings.
 4. Promote USWT certifications at state meetings.

- B. Serve as Chair of the Elections Committee, securing president and treasurer candidates on or before February 1st
 1. Select committee members representing each of the four (4) areas, prior to Fall State 2017.
 2. Solicit prospective staff, presidential and treasurer candidates and provide guidelines and guidance for those seeking an elected position.
 3. Oversee and implement the elections as governed by the MNWT Bylaws.
 4. Coordinate Area Meetings, Friday night caucus and the elections meeting at Annual Convention 2018.

- C. Educate and assist District Directors with Area Meeting planning
 1. Meet with District Directors at Fall State, Mid-Year Exec and Winter State to plan Area Meeting location, format and publicity of event.

- D. Coordinate and facilitate March Planning
 1. Secure a host chapter in a central location for March Planning by 2017 Mid-Year Exec.
 2. Solicit recommendations from current Exec Council and committee chairs by Winter State 2018.

- E. Work with Committee Chairs to provide informative and productive committee meetings
 1. Review agenda items prior to each meeting and ensure agenda/minutes are out 2 weeks prior to meeting.
 2. Forward any brain storming ideas and suggestions to add to each agenda.
 3. Work with committee chairs to oversee taskforce and sub-committees are meeting and ready to report at committee meetings.

- F. Assist with manual review and complete reviews prior to the appropriate Future Directions.
 1. Coordinate efforts with manual review committee.
 2. Help to identify updates that are needed and assist with finalized updates in a timely manner.

- G. Host past presidents in attendance at state meetings
 1. Recognize and welcome the contributions of the past state presidents in attendance.