



Brenda K. Sather  
Chairman of the Board  
PO Box 27  
Greenbush, MN 56726  
218-242-0328  
[cob@mnwt.org](mailto:cob@mnwt.org)  
[www.mnwt.org](http://www.mnwt.org)

## Plan of Action 2019-2020

### Goals and Implementation

1. Serve as a liaison between the Minnesota Women of Today (MNWT) and the United States Women of Today (USWT) for the 2019-20 year.
  - a. Establish ONTO Committee to promote national conventions.
  - b. Host visiting national officers at state meetings.
  - c. Promote USWT certifications at state meetings.
  - d. Represent MNWT at all national conventions and lead the delegation in matters of business.
2. Serve as Chair of the Elections Committee, securing president candidate on or before February 1, 2020.
  - a. Select committee members representing each of the four (4) areas, prior to Fall State 2018.
  - b. Solicit prospective staff, presidential candidate and provide guidelines and guidance for those seeking an elected position.
  - c. Oversee and implement the elections as governed by the MNWT Bylaws.
  - d. Coordinate Area Meetings, Friday night caucus and the elections meetings at Annual Convention 2020.
3. Educate and assist District Directors with Area Meeting planning.
  - a. Meet with the District Directors at Fall State, Mid-Year Exec and Winter State to plan Area meeting location, format and publicity of event.
4. Coordinate and facilitate March Planning.
  - a. Secure a host chapter in a central location for March Planning by 2019 Mid-Year Exec.
  - b. Solicit recommendation from current Exec Council and committee chairs by Winter State 2020.
5. Work with Committee Chairs to provide informative and productive committee meetings.
  - a. Review agenda items prior to each meeting and ensure agenda/minutes are out at least two weeks prior to the meeting.
  - b. Forward any brain storming ideas and suggestions to add to each agenda.
  - c. Work with the committee chairs to oversee taskforce and sub-committees are meeting and ready to report at committee meetings.
6. Chair the 70<sup>th</sup> Anniversary Celebration Committee to be held at Winter State 2020.
  - a. Work with the sub-committees assigned to assist in this.
  - b. Develop a core team to serve as the main committee prior to August 1<sup>st</sup>.
  - c. Host regular zoom meetings ensuring that all sub committees are on task.
7. Host past presidents in attendance at state meetings.
  - a. Recognize and welcome the contributes of past state presidents in attendance through beverage service at business meetings, open house held at conventions, and other misc. items as deemed appropriate.