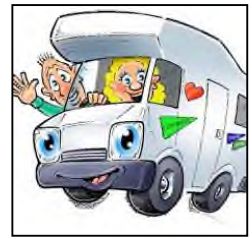




Minnesota Women of Today  
 2020-2021 Plan of Action  
 Administrative Vice President,  
 Say Yes to New Adventures!

**Michelle Kocak Jones**

2320 Eastwood Circle  
 Monticello, MN 55362  
 763-229-9595  
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 www.mnwt.org



**Say Yes to New Adventures!**

## MNJOTS CIP 2020

Welcome 2020-2021 State Delegates!

I am looking forward to our adventure together this year. We are definitely navigating new ways of doing things and I hope you take advantage of utilizing the MNWT website for information that will be beneficial to you in the upcoming year. I pride myself on being an approachable person and want you to feel comfortable to reach out to me if you have questions, concerns, ideas, or just want to chat. It was only two years ago that I was a State Delegate, so hopefully I have retained helpful information for you to use! :)

A little bit about me: I chose the theme, Say Yes to New Adventures for a couple of reasons. First, after 34 years as a special educator, I had planned to retire this year. However, I learned a lot about myself while teaching from home and decided retirement is not in the cards for me quite yet. The second reason is that my husband, Mike, and I love to go camping! We find adventures that take us to different locations in Minnesota and Wisconsin. We enjoy meeting new people, checking out local wineries and breweries, playing bean bags, and having campfires. On occasion, we are able to get our adult children, (Trista-25, Victor-24, Kayla-22, Cassandra-22) to hang out with us. I love having them together and listening to their laughter.

I can't wait to see the new opportunities to which you say "yes". I can't wait to share in your new adventures.

And most of all, I can't wait to experience a whole lot of fun!

In Friendship,

Michelle :)

Make sure to  
 "Like" the  
 Administrative  
 Vice President  
 Facebook Page  
 for tip, ideas, and  
 important  
 information



### **Dates to Remember:**

**July 15- State Delegate Fast Starts due:  
 go to [www.mnwt.org](http://www.mnwt.org) to complete**

**August 1- President/State Delegate  
 Retreat: St. Henry's Church, Monticello  
 details to follow**

**Minnesota Women of Today  
Presidential Bonus Points for SUCCESS  
Trimester I 2020-2021**

Donation of \$50 to the State POA  
25 points

AND/OR

At least 2 chapter members attend Tri I Webinar  
25 points

AND/OR

Participate in the Membership VP ROAR challenge  
50 points

AND/OR

Spend \$25 at State Store  
25 points

AND/OR

Donate \$25 to any of the SPM's foundations  
25 points

AND/OR

*MAXIMUM 100 POINTS*

**ADDITIONAL Presidential Bonanza Bonus Points (100 points) if all of the following are submitted with your documentation**

- Sales and Tax permit
- Articles of Incorporation
- Proof of Annual Registration for 2020 (a copy of the email confirmation from the MN Secretary of State)
- Proof of insurance for current year

Proof of 990 filing for the fiscal year 6/1/2019 through 5/31/2020 (a copy of email confirmation from IRS dated after 6/1/2020)



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## **Goals and Implementation**

### **Goal 1: Provide training to District Directors (DD) at 4 state events**

- a. *MNJOTS*: discuss necessary tools to be a successful DD
- b. *Fall State*: discuss challenges/issues/successes, mid-year evaluation, motivating members
- c. *Mid-Year Exec*: discuss time management, challenges/successes, holiday cheer
- d. *Winter State*: discuss 3rd trimester goals, succession planning, year-end evaluation

### **Goal 2: Provide State Delegate (SD) training at LOTS, Pres./SD Retreat, conventions**

- a. *LOTS*: provide information regarding SD expectations, active leadership ideas
- b. *Pres./SD Retreat*: mid-year and year-end evaluation examples, training, and tips
- c. *Conventions*: round table discussions to include communicating with chapters, district and state event/information sharing, Q and A time

### **Goal 3: Have 75% of DD's complete & submit a fast start, mid-year, and a year-end entry**

- a. Work on fast starts at MNJOTS
- b. Introduce guidelines for mid-year and year-end evaluations at MNJOTS
- c. Answer questions/follow up for evaluations at Fall and Winter State trainings

### **Goal 4: Have 35% of SD's complete & submit a fast start, mid-year, and year-end entry**

- a. Promote completion in CIP, on Facebook, and at trainings/conventions
- b. Answer questions and review SD forms at trainings
- c. Provide incentives for SD's completing and submitting all 3 forms



# Minnesota Women of Today Chapter State Delegate Fast Start

Name: \_\_\_\_\_ District: \_\_\_\_\_ Year: \_\_\_\_\_

Complete these steps and send this form, with verification, to your District Director by July 15. Copies of all information must be included to verify completion. All items must be DATED. Your district director will verify attendance at district meeting/orientation. LOTS chairperson will verify LOTS attendance.

1. Attend LOTS or a district orientation. Date attended:
2. Establish measurable goals (plan of action) and write how you will achieve them (to be included in Chapter Handbook). Area to set goals:
  - a. Role as liaison
  - b. Visitations
  - c. Promotion of district, state and national activities
  - d. Others: extensions, CIP distribution, personal goals
3. Schedule and make a visitation to another chapter. Submit a signed agenda. Date attended (can be a future date):
4. Submit an article about your chapter or a chapter project to the district newsletter.
5. Attend district meeting and report on your chapter's first trimester activities. If report is upcoming, what do you plan to report on? Date attended (can be a future date):
6. Report on upcoming district and state meetings at June and July meetings (submit synopsis or copy of report). If report is upcoming for July, what do you plan to report on?
7. Submit at least one article to chapter newsletter promoting upcoming district and state events.
8. Submit a preliminary trimester report either online or hardcopy to your district director and Administrative Vice President (AVP).

One or two additional requirements may be added at the discretion of the AVP.

# Convention Trimester Awards

\*to be used to track award information at conventions for your chapter and/or district\*

State Convention:    Fall      Winter      Annual

Presidential Pin	Chapter	Presidential Medallion	Chapter/Position

## Membership Awards

100% Retention	75% Retention	Growth +	One A Month Club

In Chapter Extension	Individual Recruiters	Chapter

Project of The Trimester	Chapter

Outstanding Program Manager	Chapter

Chapter Mile: \_\_\_\_\_ Chapter Attendance: \_\_\_\_\_

District Excitement: \_\_\_\_\_

Executive Council Awards

Name	Chapter	Award Type

Success System Ranking

Success System Ranking	Chapter	Success System Ranking	Chapter

Other Awards: