

**Minnesota Women of Today
Budget Proposal
2018-2019**

		<u>Budget</u>	
<u>INCOME</u>			
40	Sales		
	402 State Store Sales/Taxable	\$5,000.00	
	403 State Store Sales/Non-Taxable	<u>\$200.00</u>	
	Total 40 Sales		\$5,200.00
42	Promotionals		
	420 W & M Donations	\$2,500.00	
	424 Promotionals	\$2,000.00	
	427 Clothing	<u>\$500.00</u>	
	Total 42 Promotionals		\$5,000.00
422	Finance Committee		
	4221 Finance Committee Fundraisers	<u>\$5,000.00</u>	
			\$5,000.00
	430 CIP/Chap Mailing Subscription	\$100.00	
	431 State Dues	\$43,110.00	
	432 National Dues	\$4,900.00	
	433 Charter Fee & Extension	\$60.00	
			\$48,170.00
44	Programming		
	445 Community Connections Awards	\$45.00	
	446 Convention Service Project	\$0.00	
	4492 O/S Young Adult	\$200.00	
	4494 O/S PDC	\$75.00	
	4494 Women Who Impact	<u>\$150.00</u>	
	Total 44 Programming		\$470.00
	444 Personal Enrichment	\$150.00	
	4441 PE Videos	\$250.00	
			\$400.00
45	Conventions		
	450 Foundation Guests	\$0.00	
	454 Winter State	\$8,000.00	
	455 MNJOTS	\$3,150.00	
	456 LOTS	\$1,300.00	
	457 MidYear Exec	\$1,000.00	
	4581 Pres/SD Retreat	\$400.00	
	458 USWT Convention	\$2,500.00	
	Total 45 Conventions		\$16,350.00
	4583 Twins Game I/O	\$0.00	
	459 Nametags	\$360.00	
	46 Interest	\$30.00	
	462 AR Late Fees	\$75.00	
			\$465.00
47	Newslet		
	471 Personal Messages	\$200.00	
	473 Newslet Returns	<u>\$10.00</u>	
	Total 47 Newslet		\$210.00
	48 Insurance - Chap. Liability	\$5,600.00	
	481 Misc. Income	\$800.00	
	482 Membership Late Fee	\$200.00	
	4821 Annual Registration Late Fee	\$150.00	
	4822 990 Late Fee	\$100.00	
			\$6,850.00
	483 POA/Book of Forms	\$1,150.00	
490	Marketing		
	490.2 Project Fair	<u>\$450.00</u>	
	Total 490 Marketing		\$450.00

		<u>Budget</u>	
495	National		
495	ONTO	\$2,200.00	
496	National Campaign	<u>\$0.00</u>	
	Total 495 National		\$2,200.00
497	Other		
4974	E.C. Shirts (I/O)	\$0.00	
4975	State Pres Gift (I/O)	\$0.00	
4977	Donations - Manual Prtg	\$0.00	
4978	Donations - Foundation	<u>\$0.00</u>	
	Total 497 Other		\$0.00
	TOTAL INCOME		\$91,915.00

EXPENSES

50	National Dues	<u>\$4,900.00</u>	\$4,900.00
502	Charter and Extension Expenses		
502.1	Charter Banquet Mileage	\$0.00	
502	Charter & Extension Exp-other	<u>\$60.00</u>	
	Total 502 Charter and Extension Expenses		\$60.00
503	New Member Packets	\$120.00	
504	New Member Packets/Gift Cert	<u>\$75.00</u>	\$195.00
51	Cost of Sales		
5101	State Store Cost	\$3,500.00	
5102	Credit Card Fees	\$25.00	
511	Postage & Mailings	\$25.00	
5161	State Store Mgr-Mileage	\$75.00	
5162	State Store Mgr-Registration	<u>\$270.00</u>	
	Total 51 Cost of Sales		\$3,895.00
52	Promotional & Fundraiser Expenses		
521	W & M Promotions	\$400.00	
527	Clothing	\$0.00	
5241	Finance Committee Fundraisers	<u>\$0.00</u>	
	Total 52 Promotional & Fundraiser Expenses		\$400.00
53	Chapter Service Center		
531	Payroll		
	5311 - Training Exec. Dir.	\$0.00	
	532 - Unemployment	\$80.00	
	533 - FICA/Medicare Match	\$1,454.00	
	534 - Workers Comp	\$250.00	
	531 - Payroll - other	<u>\$18,500.00</u>	
	Total 531 Payroll		\$20,284.00
535	Gen. Office Supplies	\$150.00	
536	Mileage - CSC	\$400.00	
537	Mileage - Conventions	\$250.00	
538	Office Equip. Maint.	\$1,500.00	
5381	Office Equip. Purchase	\$100.00	
5382	Misc Small Office Equip.	\$50.00	
539	Exec. Council Equip/Maint	<u>\$500.00</u>	\$2,950.00
5390	Office Maint. & Supplies		
	5391 - Telephone - CSC	\$1,200.00	
	5392 - Printing - CSC	\$0.00	
	5393 - Postage -CSC	\$750.00	
	5394 - Rent - CSC	\$5,100.00	
	5396 - Chapter Mailing Postage	<u>\$0.00</u>	
	Total 5390 Office Maint & Supplies		\$7,050.00
5397	Gen. Liability Insurance	<u>\$5,600.00</u>	\$5,600.00

		<u>Budget</u>	
5399	Website		
	5399.1 Webmaster Services	\$1,200.00	
	5399.2 Webteam - Conventions	\$540.00	
	5399 Website-other	<u>\$80.00</u>	
	Total 5399 Website	—	\$1,820.00
54	Awards		
	541 Pres. Trimester Awards	\$1,100.00	
	542 Year End Awards	\$500.00	
	543 Exec. Council Plaques	\$200.00	
	544 Membership Incentives	\$300.00	
	545 Outstanding Program Mgr	\$100.00	
	5451 Project of the Trimester	\$15.00	
	546 Success System	<u>\$30.00</u>	
	Total 54 Awards	—	\$2,245.00
	5441 Extension Incentives	\$100.00	
	5442 Extension Chapter Manuals	<u>\$30.00</u>	\$130.00
547	Programming Awards		
	5475 Evaluation Entry Judging	\$100.00	
	5476 Personal Enrichment	\$100.00	
	5481 O/S Young Adult	\$200.00	
	5482 Outstanding PDC	\$100.00	
	5484 Women Who Impact	<u>\$100.00</u>	
	Total 547 Programming Awards	—	\$600.00
55	Newslet Expense		
	551 Newslet Printing	\$1,500.00	
	552 Newslet Postage	\$1,500.00	
	553 Newslet Returns	<u>\$10.00</u>	
	Total 55 Newslet Expense	—	\$3,010.00
56	Conventions		
	560 Convention Guests	\$100.00	
	564 Winter State	\$8,500.00	
	565 MNJOTS	\$3,600.00	
	566 LOTS	\$700.00	
	567 Mid Year Exec	\$1,000.00	
	5671 Pres/S Del Retreat	\$400.00	
	5674 USWT Convention Exp (host)	\$4,000.00	
	5675 Convention Stipend	<u>\$640.00</u>	
	Total 56 Conventions	—	\$18,940.00
560	Misc. Council		
	5672 Twins Game	\$39.00	
	5601 Convention Service Project Expens	\$0.00	
	568 Nametags - Exec. Council	\$360.00	
	5691 Speakers	\$1,000.00	
	569.3 PR Scrapbook	<u>\$50.00</u>	
	Total 560 Misc. Council	—	\$1,449.00
569	Officer Expense		
	569.01 Officer Expense--Communication	\$6,740.00	
	569.04 Officer Expense--Mileage	<u>\$6,151.00</u>	
	Total 569 Officer Expense	—	\$12,891.00
	570 Audit	\$0.00	
	571 Bad Debts	\$100.00	
	572 Bank Expense	\$25.00	
	573 Bonding	\$169.00	
	574 Depreciation/Office Equip	\$0.00	
	575 First Timers	\$300.00	
	576 Gifts for Speakers & Hosts	\$100.00	
	577 Legal Costs	<u>\$25.00</u>	\$719.00

		<u>Budget</u>	
58	Meetings		
	580	Future Directions Chair	\$270.00
	581	CIPS-Marketing, MMC, FD COMM	\$0.00
	582	Mileage - Foundation Visits	\$0.00
	584	Mileage - Study Committee	\$100.00
	5841	Study Committee	\$0.00
	5842	Membership Mgmt. Comm	\$270.00
	5843	2020 by 2020 Comm.	\$0.00
	5844	Strategic Plan. Comm.	\$0.00
	5872	Manual Review Comm.	\$0.00
	5890	Marketing Committee	<u>\$270.00</u>
	Total 58 Meetings	-	\$910.00
	586	Misc. Exp.	\$25.00
	587	Paper/Printing/Stationary	\$800.00
	5871	Manual Printing	\$250.00
	588	POA & Book of Forms	\$1,150.00
	5891	Gold Team	\$0.00
	5892	Past President Expense	<u>\$200.00</u>
		-	\$2,425.00
59	National		
	591	USWT Convention Exp.	\$1,750.00
	592	National Entry Fees	\$0.00
	593	National Campaign Fund	\$0.00
	594	ONTO	\$1,100.00
	595	US Ambassador	\$65.00
	596	National Speaker Fund	<u>\$150.00</u>
	Total 59 National	-	\$3,165.00
		TOTAL EXPENSES	\$93,638.00
		TOTAL INCOME	\$91,915.00
		TOTAL EXPENSES	\$93,638.00
		DEFICIT	-\$1,723.00

NOTE: This is the budget proposal, which will be approved by Membership at Fall State. The Finance Committee will be re-evaluating and adjusting the figures in January.