MINNESOTA WOMEN OF TODAY
MISCELLANEOUS EXPENSE VOUCHER

DATE_____

Please make out a check in the amount of $_____

Position/Person Requesting Check: _____

Payable to the order of: Name_____

Address_____

_____

_____

For (type of expense): Please itemize, note Quickbooks Acct number (if known) and attach receipts

_____

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Signed_____

Approved By_____

Send this form to the Chapter Service Center.
Miscellaneous Vouchers may be submitted at any time.

For Accountant's Use Only

Check #_____
Date_____
Acct#(s)_____
Acct#(s)_____
Acct#(s)_____

© Minnesota Women of Today, Misc. Voucher (Green)
Revised 6/2012; Reviewed 6/2015 by MNWT Executive Director
Updated 6/2020 by Accountant